



Office of the President of the Philippines
PRESIDENTIAL COMMUNICATIONS OFFICE
 Manila

CERTIFICATION OF UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that the Presidential Communications Office (PCO) has unsuccessfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Program (NEP) for Fiscal Year 2024 in the following amounts, viz:

Description	Total Amount (in PhP)
a. Total Amount in the indicative APP based on NEP ¹	₱ 713,316,000.00
b. Less: Exceptions ²	₱ 475,668,354.00
c. Total amount of Eligible Procurement Projects [c=(a-b)] ³	₱ 237,647,646.30
d. Amount of Successful EPA projects ⁴	₱ 6,861,219.00
a. Percentage of Successful EPA [e=(d/c)*100]	2.89%

The 50% EPA requirement was not met due to the following reasons/justifications, viz:

1. The newly reconstituted offices were not able to submit their complete documentation for projects subject of EPA;
2. Failure of bidding and lack of material time to conduct second round of bidding or undertake Negotiated Procurement – Two Failed Biddings for projects subjected to EPA;
3. Commencement of EPA on Lease of Venue for events, Catering services, Transportation rental and other activities is premature since the final details and specifications, such as the range of the number of participants, locations, and the dates of the events are yet to be determined by the End-User/s; and

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2023 of the Administrative Order No. 25

¹ PCO Indicative APP 2025 per NEP attached hereto as [Annex "A"](#)

² List of Projects exempted from EPA attached hereto as [Annex "B"](#)

³ List of Projects Eligible for EPA attached hereto as [Annex "C"](#)

⁴ Notices of Award are posted and may be verified in the PhilGEPS website



Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the PCO and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on 17 January 2025, in Manila, Philippines.

REDACTED

ATTY. RONADALE M. ZAPATA
Alternate Head of the Procuring Entity (HOPE)
By: Special Order No. 24-382-A⁵

REDACTED

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BOOK NO. XXII
SERIES OF 2025

ATTY. EVANGELINE G. DE CASTRO
NOTARY PUBLIC
Commission No. 2024 - 030 Valid Until December 31, 2025
City of Manila
2238 Rodel St., San Juan City, Manila
Roll No. 26059 ISP No. 863861 - 2024 Manila CY
MCLE Exemption No. VIII - NP003149 Valid Until 4/14/2028
PTR No. 1810689 San Juan City Issued on 1-3-2025

⁵ Special Order No. 24-382-A: Designation of the Authorized Alternate/s of the Head of the Procuring Entity (HoPE).