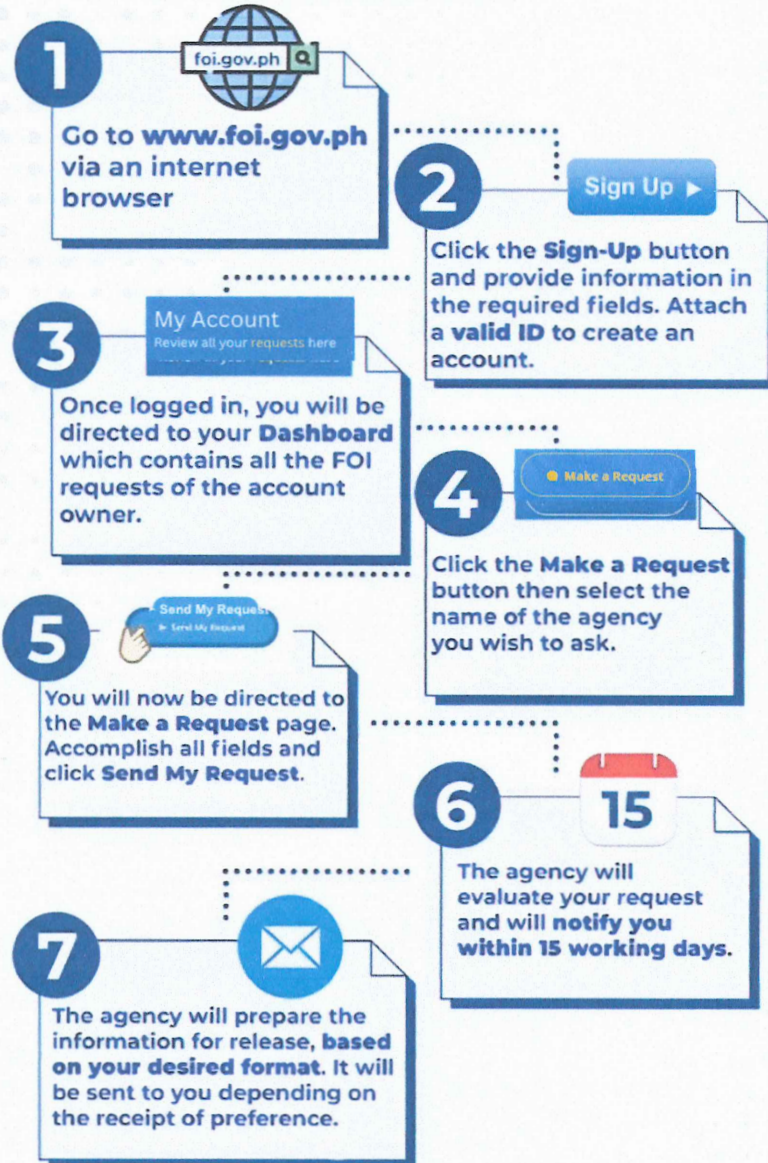




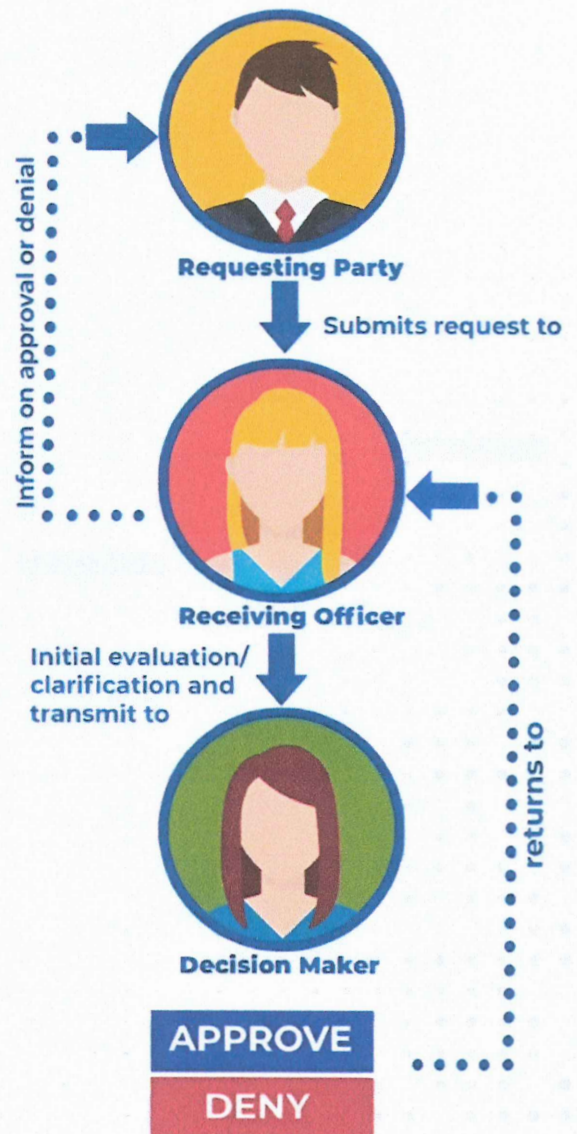
FREEDOM OF INFORMATION PROGRAM
Presidential Communications Office

HOW TO MAKE AN FOI REQUEST?

ELECTRONIC MODE



STANDARD MODE



YOUR REQUEST WILL BE DONE IN 15 WORKING DAYS

Receiving Officer:
JERALD M. BAUTISTA
Administrative Officer V
Records Management Office

Receiving Office: **New Executive Building J.P. Laurel St., San Miguel, Malacañang Compound, Manila, 1005 Metro Manila**
Contact No: **09066244023**
Email Address: **gerald.bautista@pco.gov.ph**

Unsatisfied with our FOI response?

- If you are not satisfied with the response to your FOI request or if the PCO fails to respond within the required fifteen (15) working days, the requestor may write an appeal letter to osec@pco.gov.ph.
- Your appeal letter should explain why you are unsatisfied with the response and shall be made within fifteen (15) working days from the lapse of the required response period or from the notice of the denial.
- The appeal shall be decided within thirty (30) working days by the Central Appeals and Review Committee.