

## **Section VII. Technical Specifications**

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

<b>Procurement of Catering Services for the Creative Management Trainings for the Presidential Communications Office[Procurement/Contract No. 2024-PCO-026]</b>		
<b>Description</b>	<b>Quantity</b>	<b>Statement of Compliance</b>
<b>Technical Specifications:</b>  Inclusions: <ul style="list-style-type: none"> <li>• Buffet Set up with free-flowing mineral water, coffee and tea area;</li> <li>• Venue will be at the 3<sup>rd</sup> Floor, Social Hall, New Executive Building (NEB), San Miguel, Malacañang, Manila</li> </ul>	Fifty (50) pax	
Lunch Menu: <ul style="list-style-type: none"> <li>• Consists of Rice, Pasta, Salad and Soup;</li> <li>• One (1) viand of vegetable;</li> <li>• One (1) viand of pork;</li> <li>• One (1) viand of beef;</li> <li>• One (1) viand of chicken;</li> <li>• One (1) viand of dessert; and</li> <li>• Includes single serving of drinks as included in the serving of meals (Iced Tea, Fruit Juice or Soft drinks)</li> </ul>		
<b>Important Notes and Payment Terms:</b> <ul style="list-style-type: none"> <li>• Menu and final date of event will be subject for final approval of the OUCP;</li> <li>• The supplier must ensure delivery of all meals on the set schedule at the final venue of the event;</li> <li>• Service charge, waiters/servers, delivery charge, utensils (i.e., sterilized spoon and fork; availability of disposable spoon and fork upon request; cup; tissue; etc.) and other related expenses must be included;</li> <li>• All utensils and equipment must be sanitized;</li> <li>• The date may change two (2) weeks prior to or eight (8) weeks after the indicated date herein;</li> <li>• Prospective bidders must be PhilGEPS registered;</li> <li>• No Down payment; only Send Bill Arrangement;</li> <li>• Must comply with Food Safety laws; and</li> <li>• Quotations should be inclusive of all costs and applicable taxes (i.e., bank charges, VAT, other charges, etc.)</li> </ul>		

Conforme:

Full Name and Signature of Bidder/Authorized Rep

: \_\_\_\_\_

Designation

: \_\_\_\_\_

Name of Company

: \_\_\_\_\_