



Office of the President of the Philippines  
PRESIDENTIAL COMMUNICATIONS OFFICE  
Manila

**REQUEST FOR EXPRESSION OF INTEREST FOR THE ENGAGEMENT OF A THIRD-PARTY SERVICE PROVIDER FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE FREEDOM OF INFORMATION (FOI) CAPSTONE (DATA SCIENCE RESEARCH AND DEVELOPMENT) PROJECT (SECOND ROUND) (PROCUREMENT / CONTRACT NO. 2023-PCO-TF-034)**

The Presidential Communications Office, through the authorized appropriations under the FY 2022 General Appropriations Act, intends to apply the sum of **Six Hundred Thousand Pesos (PHP 600,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Engagement of a Third-Party Service Provider for the Development and Implementation of the Freedom of Information (FOI) Capstone (Data Science Research and Development) Project (Second Round) (Procurement / Contract No. 2023-PCO-050-2)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

1. The PCO now calls for the submission of eligibility documents for the abovementioned Project, in the duration of which the Consultant is expected to provide **(A) Automated Personally Identifiable Information Redactor (B) Topical and Thematic Modeling of Data and Information Requests**.

The detailed service requirements are indicated in the Terms of Reference for the Project attached herewith as Section VI.

2. The PCO will hold a Meeting on **07 November 2023 at 10:00AM** through video conference via Zoom, which link shall be provided a day before the said conference. A pre-registration shall be required for all interested suppliers in order to access the video conferences and to participate further in the procurement activities as scheduled. Those interested bidders must provide complete information in the Google Forms which may be accessed via this link: <https://forms.gle/qK8SYhuZKUIJ2SvL6>
3. Bids must be duly received and acknowledged by the BAC Secretariat through online or electronic submission at [bac1@pco.gov.ph](mailto:bac1@pco.gov.ph) **on or before 23 November 2023 at 8:00AM** in the manner compliant with the submission of eligibility documents for public bidding and in accordance with the above-mentioned PCO Amended Online Bidding Guidelines and the Bidder's Kit. Late bids shall not be accepted.
4. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from 9:00 a.m. to 4:00 p.m.
5. A complete set of Bidding Documents, in digital copy, may be acquired by interested Bidders starting **23 October 2023** from the PCO website given below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB;

6. Bid opening shall be on **23 November 2023 at 1:00PM** via Zoom video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
7. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
8. Prospective bidders are requested to organize and submit their Bids electronically, and are hereby reminded as follows:
  - a. The submission of the Eligibility documents shall be in a password-protected ZIP folder and PDF file;
  - b. There shall be **two (2) different passwords required**: one (1) unique password for the ZIP folder, and one (1) unique password for the PDF file inside the ZIP folder of Eligibility; and
  - c. The password-protected PDF file in the Zip Folder shall contain the scanned original copy of the consolidated Eligibility documents. Said PDF file shall be assigned the file name, "PCOO Bidding No. 2022- PCOO-I-030; (Name of Bidder); Eligibility Requirements.";
9. The BAC shall draw up the short list of consultants from those who have submitted Expressions of Interest and have been determined as eligible in accordance with the provisions of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act," and its 2016 Revised Implementing Rules and Regulations (IRR). The short list shall consist of a maximum of five (5) prospective bidders who will be entitled to submit bids. The BAC shall consider the short list should less than five (5) prospective bidders apply for eligibility and short listing, and pass the eligibility check or pass the minimum score required.
10. In accordance with Section 24 of RA No. 9184 and its 2016 Revised IRR, the criteria and rating system for short listing are:
  - i. Applicable experience and capability of the firm - in case of joint ventures, considering both the overall experience of the firms or, in the case of new firms, the individual experiences of the principal and key staff - including the times when employed by other consultants (40 points);
  - ii. Qualification of personnel who may be assigned to the Project vis-à-vis extent and complexity of undertaking (50 points); and
  - iii. Current Workload Relative to Capacity (10 points).

11. The PCO shall evaluate bids using the Quality-Cost Based Evaluation (QCBE). The criteria and rating system for the evaluation of bids shall be provided in detail in the Eligibility Data Sheet.
12. The PCO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to awarding of the contract in accordance with Sections 35.6 and 41 of RA No. 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

Moreover, in accordance with Section 24.7 of the 2016 Revised IRR of RA No. 9184, notwithstanding the eligibility of a consultant and/or inclusion in the shortlist of consultants, the PCO reserves the right to review the consultant's qualifications at any stage of the procurement process if it has reasonable grounds to believe that a misrepresentation has been made, or that there has been a change in the consultant's capability to undertake the project from the time of submission of the eligibility requirements.

For further information, please refer to:

**MARY WILLEN DJ. RENOMERON**

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United Nations Ave., Ermita,  
City of Manila  
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Website: [pco.gov.ph](http://pco.gov.ph)

1. You may visit the following websites:

For downloading of Bidding Documents:

<https://pco.gov.ph/procurement/>

<https://www.philgeps.gov.ph/>

For online bid submission:

[bac1@pco.gov.ph](mailto:bac1@pco.gov.ph)

Issued on **23 October 2023**

*(Original signed)*

**ASEC. EUGENE HENRY C. RODRIGUEZ**  
Chairperson, Bids and Awards Committee