

Section VII. Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR THE PCO CY 2024 (EARLY PROCUREMENT)	
DETAILED TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE
OBJECTIVE	
To ensure the continuous provision of purified drinking water in the Presidential Communications Office (PCO) at the New Executive Building, Malacañang.	
QUALIFICATIONS OF THE SUPPLIER (BIDDER)	
<p>a) Experience - As of the date of submission and bid opening, the Supplier must be in the business for at least two (2) years.</p> <p>b) Licenses/Certifications - At the commencement of contract implementation, the Supplier shall secure and maintain, at its own expense, all necessary registrations, licenses, and/or permits as required by laws, rules, and regulations. The Supplier shall likewise comply with all pertinent laws, rules, and regulations.</p> <p style="padding-left: 40px;">A copy of the license to operate in relation to the provision of bottled water from the Food and Drug Administration shall be submitted before the contract implementation, to the BAC-TWG or Property and Supply Section (PSS).</p>	
PROCESSING PLANTS/FACILITIES	
<ul style="list-style-type: none"> • Processing plants/facilities must be located in areas free from objectionable odors, smoke, dust, or other contaminants and possible flood or inundation. • The purified drinking water must have undergone filtration/purification a process which is at least sixteen (16) stages and in compliance with Department of Health (DOH) Administrative Order No. 2017-0010 or the Philippine National Standards for Drinking Water of 2017 dated June 23, 2017. • The refilling process must be automated. 	
SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER	

<p>a. Quantity</p> <ul style="list-style-type: none"> ● The Supplier shall deliver purified drinking water with a weekly average quantity of One Hundred Ten (110) bottles/eighteen (18) liters. The Property and Supply Section (PSS) shall provide the actual quantity and weekly delivery requirements during contract implementation. ● Twenty-two (22) bottles per day times twenty-two (22) days times Twelve (12) Months (22 bottles/ day x 22 days x 12 months) = 5,808 bottles per year. <p>b. Delivery</p> <ul style="list-style-type: none"> ● Initial delivery shall be within (10) days from receipt of Notice to Proceed. ● Subsequent weekly deliveries shall be every Tuesday. However, if Tuesday falls on a declared non-working day, delivery shall be on the next working day. ● Delivery area shall be coordinated with the PSS. ● Delivery personnel shall, at all times, exercise due care in handling the items during delivery. 	
WATER CONTAINER AND PACKAGING	
<ul style="list-style-type: none"> ● The container must be round for mineral/purified water, high quality, made of 100% safe polycarbonate food-grade plastic or better, and commercial grade durability and usability. ● All water containers should be thoroughly cleaned under a pressurized cleaning process and sanitized. It should be sealed and capped with a one-time plastic bottle cap. At the time of delivery, water containers should be wrapped individually with a transparent plastic bag. 	
PROVISION OF WATER DISPENSERS	
<ul style="list-style-type: none"> ● The Supplier shall provide Thirty (30) units of brand-new or refurbished water dispensers at no additional cost to the PCO, with the following minimum specifications: ● Freestanding unit with compressor and built-in fridge; ● With hot and cold-water outlets (hot water outlet: 880 C to 920 C; cold water outlet: 40 C to 110 C); ● Dispenses twenty (20) cups of hot water per hour and thirty (30) cups of cold water per hour; and ● Power source: 220V/60Hz. In the case of refurbished water dispensers, the manufacturing date thereof shall not be earlier than CY 2023. 	
STANDARDS AND CONDITIONS	

- The purified drinking water must be clear and not have objectionable taste, odor, or color. It must be pleasant to drink and free from all harmful organisms, chemical substances, and radionuclides in amounts that could constitute a hazard to health.
- The quality of drinking water shall conform to the Standard Values prescribed under DOH Administrative Order No. 2017-0010 dated June 23, 2017, and other related issuances (if any).
- The Supplier must undertake the conduct of water sampling and examination
- For microbiological, physical, chemical, and radiological quality pursuant to DOH Administrative Order No. 2017-0010 dated June 23, 2017. The result of such examination must be presented to the PCO as follows:

Type of Examination	Period to Conduct Examination
Microbiological Examination	The tests shall be conducted during the first or second week of the first month of each quarter.
Physicochemical and Radiological Examination	The tests shall be conducted during the first or second week of the first month of each quarter.

- The results of the foregoing examinations shall be submitted to the PSS within five (5) calendar days after the scheduled testing.
- The winning bidder must be on call for urgent cleaning and sanitation should the end user discover any dirt, insect, or any object found inside the water dispenser that may contaminate the water;
- Water dispensers must undergo cleaning twice a month and sanitization to be conducted by the Supplier, every first and third Saturday of the month, at the PCO premises.
- Defective water dispensers must be replaced within twenty-four (24) hours upon receipt of the verbal/written notice from the PSS.

PAYMENT TERMS

- Monthly payment shall be made within ten (10) days from the receipt of the billing statement.
- Payment shall be based on the actual delivery of water per month.

PERFORMANCE REVIEW AND ASSESSMENT	
<ul style="list-style-type: none"> • The PSS shall conduct a monthly evaluation/review and assessment of the performance of the Supplier. Based on its assessment, the PCO may terminate the contract for failure of the Supplier to perform its obligations therein. 	

Conforme:

Full Name and Signature of
Bidder/Authorized Rep.

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Designation

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Name of Company

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