



Office of the President of the Philippines  
PRESIDENTIAL COMMUNICATIONS OFFICE  
Manila

**SUPPLEMENTAL BID BULLETIN NO.1**

**RENEWAL OF GMAIL HOSTING SERVICE LICENSES FOR THE PRESIDENTIAL COMMUNICATIONS OFFICE (PCO) (Procurement/Contract No. 2023-PCO-038)**

Anent the Pre-Bid Conference held on **27 June 2023** for the above-cited procurement project by the Bids and Awards Committee, and the inquiries received by the Secretariat, thereafter, please be informed of the following clarifications made and the amendments on the Bidding Documents:

All amendments are indicated in **red**.

**I. Invitation to Bid**

| <b>COMMENTS/ CLARIFICATION</b>   | <b>ANSWER/RESPONSE</b>   |
|--|--|
| Procurement Schedule on the Deadline of Submission and Opening of Bids | From: 14 July 2023 at 8:00 AM<br>14 July 2023 at 10:00 AM<br><br>To: 18 July 2023 at 8:00 AM<br>18 July 2023 at 10:00 AM |

**II. Bid Data Sheet**

| <b>COMMENTS/ CLARIFICATION</b>  | <b>ANSWER/RESPONSE</b>  |
|---|---|
| Whether submission of a valid PhilGEPS Registration certificate is required to be submitted and not the attached original documents in the Annex "A" (e.g., tax declaration, business permit) | Submission of a valid and updated PhilGEPS Certificate and its Annex "A" suffice.<br><br>Per GPPB Resolution No. 15-2021 the Platinum Membership of suppliers with expired Class A eligibility documents will be automatically suspended the PhilGEPS Certificate effective 10 December 2022. |
| Whether unrelated projects to Gmail hosting needs to be included in the statement of completed and/or ongoing projects.   | All projects that are being catered for by the bidder/s must be declared. Thus, submission of attachments is not required. <i>(See instructions on the prescribed form)</i>   |

|  |   |
|--|---|
| Also, is the submission of documentary attachments (e.g., NOA, PO, and Contracts) on the Statement of On-going contracts is required         |   |
| Whether documents that has to be notarized (e.g., OSS, Bids Securing Declaration) needs to submit two (2) valid IDs if it is the same person | Submission of a competent evidence of identity (valid Identification: e.g., PRC ID, UMID, Passport, Comelec ID, etc.) of the affiant/s who executed the sworn statements are attached and the Corporate Secretary must be required on the notarized documents |
| Whether the Audited Financial Statement (AFS) is required during the submission of bidding documents   | Submission of AFS is not mandatory (See attached checklist of requirements provided in the PBDs)  |

### III. Technical Specifications

| COMMENTS/ CLARIFICATION   | ANSWER/RESPONSE   |
|---|---|
| Clarified the quantity of administrators and users regarding for the training | A maximum of four (4) administrators will be engaged in the training            |
| Whether the training is conducted through virtual or on-site training         | Training will be conducted via online platform                                  |
| Clarified what are the applicable taxes in the government                     | Declaration and breakdowns of taxes can be seen through the Price Schedule Form |

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

#### **BIDS AND AWARDS COMMITTEE SECRETARIAT**

Presidential Communications Office  
7<sup>th</sup> Floor, Times Plaza, UN Avenue Manila  
Telefax No. (02) 8735-  
Email: bac1@pco.gov.ph  
Website: <https://pco.gov.ph>

For information and guidance.

(Original signed)  
**ASEC. EUGENE HENRY C. RODRIGUEZ**  
*Chairperson*  
Bids and Awards Committee

Conforme:

Signature over printed name

Designation: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_