

REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OFFICE**  
TANGGAPANG PAMPANGULUHAN SA KOMUNIKASYON  
*Manila*

**SUPPLEMENTAL BID BULLETIN NO. 1**  
**13 March 2023**

**PROCUREMENT OF JANITORIAL SERVICES FOR FY 2023**  
**(Procurement/Contract No. 2023-PCO-009)**

Anent the Pre-Bid Conference held on **07 March 2023** for the above-cited procurement project by the Bids and Awards Committee, and the inquiries received by the Secretariat thereafter, please be informed of the following clarifications made:

<b>COMMENTS/ CLARIFICATION</b>	<b>ANSWER/RESPONSE</b>
Whether the bracket year in the Social Security System (SSS) table used or required is for the year 2023.	End-user answered in affirmative considering that the SSS already released a computation for year 2022 which was considered in the ABC.
Clarified whether bidders shall use the 4.4% premium since PhilHealth suspended the increase to 4.5% premium	End-user clarified that the bidder shall still use the existing premium. Should PhilHealth issue an increase during the course of implementation, the supplier may request an adjustment.
Clarified whether the 10% admin fee per DOLE issuance shall apply.	End-user clarified that suppliers must follow what is prescribed in the labor code.
Whether the personnel requirements shall be submitted with the bid (eligibility requirements) or during implementation.	BAC Secretariat clarified that manpower requirements stated under Item 4.0 of the Technical Specifications shall be submitted by the winning bidder after award of contract.
Whether 'other appropriate licenses and permits' are required to be submitted with the bid (eligibility requirements).	End-user clarified that the applicable permits/licenses shall be submitted by the bidder declared as having the <b>Lowest/Single Calculated Bid</b> , as part of the Post-Qualification requirements. Please refer to the ITB below:  <p style="text-align:center">xxx</p> <b>ITB Clause Sec. 20.2</b>  <i>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the</i>

	<p><i>Lowest Calculated Bid, the bidder shall submit the following:</i></p> <ul style="list-style-type: none"> <li><i>a. original/physical copies of the technical and legal documents, and financial documents submitted and subjected to preliminary examination during bid opening;</i></li> <li><i>b. latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); and other appropriate licenses and permits required by law and stated in the Bidding Documents and Supplemental/Bid Bulletin; and</i></li> <li><i>c. other appropriate licenses and permits required by law and stated in the Bidding Documents and Supplemental/Bid Bulletin.</i></li> </ul> <p style="text-align: center;"><i>xxx</i></p>
<p>Clarified on the number of days of duty of the janitors.</p>	<p>End-user clarified that janitors must report for six (6) days from Monday to Saturday.</p>

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

**BIDS AND AWARDS COMMITTEE SECRETARIAT**

Presidential Communications Office  
 7<sup>th</sup> Floor, Times Plaza, UN Avenue Manila  
 Telefax No. (02) 8735-  
 Email: bac1@pco.gov.ph  
 Website: <https://pco.gov.ph>

For information and guidance.

***Original Signed***  
**ASEC. FRANCISCO P. RODRIGUEZ III**  
*Chairperson*  
 Bids and Awards Committee

Conforme:

\_\_\_\_\_  
Signature over printed name

Designation: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_