

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESS SECRETARY
TANGGAPAN NG KALIHIM SA PAMAMAHAYAG
Manila

SUPPLEMENTAL BID BULLETIN NO. 1
2 November 2022

**EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND
EMPLOYEES (2 LOTS)**
(PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)

Anent the Pre-Bid Conference held on 27 October 2022 for the above-cited procurement by the Bids and Awards Committee, please be informed of the following clarifications and amendments to the Technical Specifications made:

All amendments are indicated in **red**. **Please refer to the attached revised Technical Specifications.**

**Early Procurement of Swab Tests (RT-PCR) for Office of the Press Secretary
(OPS) Officials and Employees (Lot 1)**

COMMENTS/ CLARIFICATION	ANSWER/RESPONSE
Clarification on RT-PCR Testing.	<i>OPS requires a drive-thru facility, not the “park and swab.”</i>
Clarification on Off-site services.	<i>OPS requires off-site services for RT-PCR tests to be conducted in the place as requested by the OPS Official.</i>

**Early Procurement of Swab Tests (COVID-19 Rapid Antigen) for Office of the
Press Secretary (OPS) Officials and Employees (Lot 2)**

COMMENTS/ CLARIFICATION	ANSWER/RESPONSE
Clarification on “Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents).” Per DOH, such certification is being issued only for RT-PCR Testing but not for Antigen Testing.	<i>Certification/License that the Supplier owns the laboratory will suffice.</i>

<p>Whether the antigen tests include only a kit or a kit with on-site, drive-thru, or walk-in services.</p>	<p><i>OPS requires walk-in and drive-thru services for antigen tests because we cannot administer self-tests.</i></p> <p><i>We also require off-site services for antigen tests to be conducted in the offices of the OPS at Times Plaza or the New Executive Building in Malacañang Compound in San Miguel, Manila.</i></p>
<p>Whether the antigen tests require certificate of results.</p>	<p><i>OPS requires certificate of results issued to the OPS Officials and employees for antigen tests.</i></p>
<p>Clarification on the sending of result of antigen testing.</p>	<p><i>Document showing the result of the antigen test to be sent to the OPS Official or employee will suffice, whether that is called a certificate or test result depending on the language used by the supplier.</i></p>

Common Requirements

COMMENTS/ CLARIFICATION	ANSWER/RESPONSE
<p>Clarification on the schedule of testing: how many tests will be conducted in a month or whether the OPS will coordinate with the supplier as to the specific date of testing.</p>	<p><i>There will be instances when the OPS will inform the Supplier in less than 24 hours due to the urgency of requests and schedule of events of the President.</i></p> <p><i>On the number of tests per month, it will be considered “consumable” depending on the needs of the OPS Officials and employees. Rest assured that the OPS will inform the Supplier on the number of pax for testing before the actual date of testing.</i></p>
<p>Clarification on Contract Duration.</p>	<p><i>Since the government practices cash-based budgeting, the contract will be in effect until 31 December 2023 or until all the tests are consumed, whichever comes first.</i></p> <p><i>However, if the number of tests as required in the technical specifications will not be utilized until 31 December</i></p>

	<p><i>2023, OPS will initiate an extension of contract before the contract expiration subject to the approval of the Head of Procuring Entity.</i></p>
<p>Clarification on Payment Schedule.</p>	<p><i>Payment is based on a monthly billing. It will be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement.</i></p> <p><i>The supplier shall submit a Statement of Account (SOA) to OPS every month based on the number of tests carried out and processing of payment will be made within seven (7) working days upon receipt of SOA by the OPS.</i></p>
<p>Clarification on the Single Largest Completed Contract (SLCC).</p>	<p><i>SLCC will be based on the total amount of the contract which shall primarily contain RT-PCR and Antigen Tests. Contracts of which said tests are only incidental in nature will not be considered in the evaluation of the SLCC.</i></p>
<p>Clarification on the conduct of early procurement and awarding of contract.</p>	<p><i>The award can happen on the second or third week of January 2023.</i></p>
<p>Clarification on the location of the laboratory/facility within 10km radius from Times Plaza, Manila.</p>	<p><i>Upon Post-Qualification, if the winning bidder's laboratory/facility is found outside of the 10km radius as required, they will automatically be disqualified. This is required for both RT-PCR and Antigen Testing.</i></p>

Section VII. Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
1	<p><u>RT-PCR TESTS</u></p> <p>I. Number of Tests</p> <p>a. Reverse Transcriptase - Polymerase Chain Reaction (RT-PCR) Tests (Walk-in/Drive Thru) for 700 pax as scheduled by the OPS; and</p> <p>b. Home Service RT-PCR Tests for 60 pax as scheduled by the OPS.</p> <p>II. Qualifications/Technical Expertise</p> <p>a. Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents);</p> <p>b. Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document);</p> <p>c. Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document);</p> <p>d. Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document);</p> <p>e. Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests;</p>	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<ul style="list-style-type: none"> f. Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 10 hours; g. Must be on call and can perform swab tests from Mondays to Sundays 8:00 am to 5:00 pm, including holidays, through the following means: <ul style="list-style-type: none"> i. Drive-thru; ii. Walk-in; iii. Home Service; h. Home service/off-site services shall be conducted in the place as requested by the OPS Official; i. Must have a dedicated facility for drive-thru testing (not “Park and Swab”); j. Priority/special lane for OPS personnel; k. Laboratory or testing site must be in Metro Manila and within ten (10) kilometer radial distance from Times Plaza Building located at United Nations Avenue corner Taft Avenue, Ermita Manila; l. Must be PhilGEPS registered; and m. Inclusive of all applicable taxes. <p>III. Responsibilities of the Service Provider</p> <ul style="list-style-type: none"> a. The service provider shall: <ul style="list-style-type: none"> i. be responsible for the storage and supply of testing kits to be used; ii. ensure that the testing kits to be provided are FDA approved; iii. administer nasopharyngeal or oropharyngeal swab (RT-PCR) to OPS Officials and employees to determine COVID-19 infection; iv. ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times; v. provide materials, medical supplies, and other necessary paraphernalia for the testing; vi. adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies; 	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<p>vii. provide official test results within 10 hours. The OPS shall be entitled to a free additional RT-PCR test for every test that fails to comply with the 10-hour turnaround time;</p> <p>viii. issue a document to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;</p> <p>ix. ensure that personally identifiable information (PII), data, and test results of OPS officials, regular and contract of service employees, are kept confidential and secured in accordance with R.A. No. 10173 or Data Privacy Act of 2012; and</p> <p>x. comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, etc.), and industry best practices relevant to COVID-19 testing.</p> <p>IV. Payment Schedule <i>Monthly Billing</i> - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the OPS.</p> <p style="color: red;">The supplier shall submit a Statement of Account (SOA) to OPS every month based on the number of tests carried out and processing of payment will be made within seven (7) working days upon receipt of SOA by the OPS.</p> <p>V. Delivery Schedule Delivery shall commence not later than ten (10) calendar days from receipt of Notice to Proceed.</p> <p>VI. Contract Duration</p>	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<p>Until 31 December 2023 from receipt of Notice to Proceed or until the 700 tests for walk-in/drive-thru and 60 home service tests are consumed, whichever comes first.</p> <p>If the number of tests as required will not be utilized until 31 December 2023, OPS will initiate an extension of contract before the contract expiration subject to the approval of the Head of Procuring Entity.</p>	
2	<p>COVID-19 RAPID ANTIGEN TESTS</p> <p>I. Number of Tests</p> <p>a. COVID-19 Rapid Antigen (Nasopharyngeal) Test for 700 pax as scheduled by OPS.</p> <p>II. Qualifications/Technical Expertise</p> <p>a. Must have a license to operate issued by the Department of Health (DOH) (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents);</p> <p>b. Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document);</p> <p>c. Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document);</p> <p>d. Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document);</p> <p>e. Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests;</p>	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<ul style="list-style-type: none"> f. Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 30 minutes after testing; g. Must be able to mobilize and perform antigen tests (on-site, walk-in and drive-thru) from receipt of notice/schedule from OPS; h. Must be able to perform off-site services for antigen tests to be conducted in the offices of the OPS at Times Plaza or the New Executive Building in Malacañang Compound in San Miguel, Manila; i. Laboratory or testing site must be in Metro Manila and within ten (10) kilometer radial distance from Times Plaza Building located at United Nations Avenue corner Taft Avenue, Ermita Manila; j. Must be PhilGEPS registered; k. Inclusive of all applicable taxes; l. Inclusive of mobilization and PPE fees. <p>III. Responsibilities of the Service Provider</p> <ul style="list-style-type: none"> a. The service provider shall: <ul style="list-style-type: none"> i. be responsible for the storage and supply of testing kits to be used; ii. ensure that the testing kits to be provided are FDA approved; iii. administer rapid antigen tests to OPS Officials and employees to determine COVID-19 infection; iv. ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times; v. provide materials, medical supplies, and other necessary paraphernalia for the testing; vi. adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies; vii. provide official test results with Certificate 30 minutes after testing (for Rapid Antigen Test). The OPS shall be entitled to a free additional Rapid Antigen test, 	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<p>whichever is applicable, for every test that fails to comply with the required turnaround time;</p> <p>viii. issue a document showing the test result to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;</p> <p>ix. ensure that personally identifiable information (PII), data, and test results of OPS officials, regular and contract of service employees, are kept confidential and secured in accordance with R.A. No. 10173 or Data Privacy Act of 2012; and</p> <p>x. comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, etc.), and industry best practices relevant to COVID-19 testing.</p> <p>IV. Payment Schedule <i>Monthly Billing</i> - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the OPS.</p> <p>The supplier shall submit a Statement of Account (SOA) to OPS every month based on the number of tests carried out and processing of payment will be made within seven (7) working days upon receipt of SOA by the OPS.</p> <p>V. Delivery Schedule Delivery shall commence not later than ten (10) calendar days from receipt of Notice to Proceed.</p> <p>VI. Contract Duration Until 31 December 2023 from receipt of Notice to Proceed or until the 700 tests for</p>	

EARLY PROCUREMENT OF SWAB TESTS FOR OPS OFFICIALS AND EMPLOYEES (2 LOTS) (PROCUREMENT/CONTRACT NOS. 2022-OPS-EPA-004A AND 004B)		
LOT NOS.	ITEM/DESCRIPTION	STATEMENT OF COMPLIANCE
	<p>COVID-19 Rapid Antigen tests are consumed, whichever comes first.</p> <p style="color: red;">If the number of tests as required will not be utilized until 31 December 2023, OPS will initiate an extension of contract before the contract expiration subject to the approval of the Head of Procuring Entity.</p>	

Conforme:

- For Lot 1 only**
- For Lot 2 only**
- For Lots 1 & 2**

Full Name and Signature of Bidder/Authorized Rep. : _____

Designation : _____

Name of Company : _____

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

BIDS AND AWARD COMMITTEE SECRETARIAT

Office of the Press Secretary
7th Floor, Times Plaza, UN Avenue Manila
Telefax No. (02) 8735-6170
Email: bacl@ops.gov.ph
Website: <https://ops.gov.ph>

For information and guidance.

Original Signed
JOSE L. OGRIMEN, JR.
Vice-Chairperson, Bids and Awards Committee

/pd_jgg03