

# Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

Item No.	Description	Unit of Measure	Quantity	Statement of Compliance
1	<b>Cable Tie</b> 4 x 200, 100 pieces per pack	packs	<b>25</b>	
2	<b>Cable Tie</b> 4 x 150, 100 pieces per pack	packs	25	
3	<b>Clip board with cover, Legal size</b> Dimension: W22.5cm x L35.7cm x H0.2cm, can fit 216mm x 330mm Paper	pieces	20	
4	<b>Corkboard</b> 2 x 3 ft / 60 x 90 cm Thick resilient cork framed in aluminum For use with push pins	pieces	10	
5	<b>Eraser, Electric Typewriter</b> Eraser for Electric Typewriter Ribbon (compatible with Olympia Model: Carrera de Luxe MD)	pieces	50	
6	<b>File Box with Flip Cover</b> Outside Dimension: W5 x H10 x L15, Material: Chipboard 3mm thick (min), Leatherette paper for outside cover, Front of the box with pocket for label insert, Preferred color: red (one shade only), can fit legal size folder	pieces	50	
7	<b>File Box with Lid</b> Outside Dimension: W12 x H10 x L15, Material: Chipboard 3mm thick (min), Leatherette paper for outside cover, Front of the box with pocket for label insert, Preferred color: red (one shade only), can fit legal size folder	pieces	400	
8	<b>Flash Drive, 32gb</b> USB 3.0, with built-in USB interface cover (e.g. Swivel, slide/retractable type) With carrying strap (neck/wrist)	pieces	150	
9	<b>Folder, Thermal Binding Cover (1mm or 1.5mm, 1/16")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	400	
10	<b>Folder, Thermal Binding Cover (3mm, 1/8")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	400	
11	<b>Folder, Thermal Binding Cover (5mm or 6mm, 3/16")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	400	
12	<b>Folder, Thermal Binding Cover (12mm, 1/2")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	1000	

13	<b>Folder, Thermal Binding Cover (15mm, 5/8")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	400	
14	<b>Folder, Thermal Binding Cover (21mm, 7/8")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	400	
15	<b>Folder, Thermal Binding Cover (24mm, 1")</b> Can fit 8'5 x 11', clear binding covers, heat resistant (Thermal binding)	pieces	1000	
16	<b>Map Pins, round head, 50 pieces</b>	box	20	
17	<b>Pail/Bucket, medium</b> at least 18" of height	pieces	10	
18	<b>Paper, Multicopy, 80gsm, letter size</b>	reams	50	
19	<b>Ribbon, Electric Typewriter (Olympia-Carrera de Luxe MD)</b> Electric Typewriter Ribbon (Compatible with Olympia-Carrera de Luxe MD)	pieces	24	
20	<b>Ribbon, Manual Typewriter</b> Manual Typewriter Ribbon (compatible with Olympia T.W) color: black nylon	pieces	46	
21	<b>Specialty Paper</b> 160-170gsm, Legal size, 10 sheets per pack (for printing of Certificates)	packs	100	
22	<b>Sticker Paper, A4, 10 sheets, MATTE</b> A4, 10 sheets, white, 80 gsm	packs	50	
23	<b>Tape, Double-sided, white, 48mm</b> Strong Adhesive on both sides, cotton paper	rolls	147	
24	<b>Tape, Double-sided, white, 12mm</b> Strong Adhesive on both sides, cotton paper	rolls	146	
25	<b>Tape, Double-sided, white, 24mm</b> Strong Adhesive on both sides, cotton paper	rolls	153	
26	<b>2-layer metal desk tray</b> In - Out Tray Heavy Duty Color: Black Material: Metal Ideal for Office Filing Use Can hold Legal size, papers, folders, magazines and envelope	pieces	30	
27	<b>3-layer metal desk tray</b> In - Out Tray Heavy Duty Color: Black Material: Metal Ideal for Office Filing Use Can hold Legal size, papers, folders, magazines and envelope	pieces	30	

Conforme:

Name of Bidder : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Name of Company : \_\_\_\_\_