



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Komunikasyon
Ermita, City of Manila

SUPPLEMENTAL BID BULLETIN NO. 2
02 February 2022

**PROCUREMENT OF SWAB TESTS FOR THE PRESIDENTIAL
COMMUNICATIONS OPERATIONS OFFICE (PCOO) OFFICIALS
AND EMPLOYEES (2 LOTS)**

(Procurement/Contract Nos. 2022-PCOO-I-001A & 2022-PCOO-I-001B)

Anent the Prebid Conference held on 02 February 2022 for the above-cited procurement, please be informed of the following:

ITEM/ PARTICULARS	COMMENT/ CLARIFICATION	ANSWER/RESPONSE
Eligibility Requirements	Whether the submission of Audited Financial Statement (AFS) is still required.	Yes. Submission of Audited Financial Statements is still required and must be included in the first envelope (Legal and Technical) for the purpose of validating/confirming the computation of the Net Financial Contracting Capacity.
Eligibility Requirements	Whether an official receipt as proof of payment for the issuance/ renewal of Mayor's/ Business permit will be accepted.	<p>Pursuant to GPPB Resolution No. 15-2021 (page 13), recently expired Mayor's permit, together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2, 2016 rIRR of RA No. 9184.</p> <p>In other words, the Procuring Entity shall solely rely on the PhilGEPS Certificate of Registration and all information encoded therein. No updated mayor's permit, tax clearance certificate, etc.. shall be submitted to nor entertained by the Procuring Entity during bid opening.</p>

<p>Technical Specifications</p> <p>Item 2 of II. Qualifications/ Technical Expertise</p> <p>xxxx Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. xxxx</p>	<p>Whether amending the technical specifications to allow a service provider in partnership with a third-party DOH accredited laboratory, may be considered.</p>	<p>The End-user Unit representatives opted to maintain its requirement as stated in the Technical Specifications.</p>
<p>Technical Specifications</p> <p>Item 8 of III. Responsibilities of the Service Provider</p> <p>xxxx ensure that personally identifiable information (PII), data, and test results of PCOO officials, regular and contracto of service employees, are kept confidential and secured in accordance to R.A. No. 10173 or Data Privacy Act of 2012 xxxx</p>	<p>Whether submission of proof of registration with the National Privacy Commission should be included.</p>	<p>Yes. Proof of registration should be submitted by the bidder (declared as having the Lowest Calculated Bid) as one of the post qualification documents. <i>(Please refer to the amended Technical Specifications)</i></p>
<p>Technical Specifications</p>	<p>Whether appropriate license/certification from DENR or its attached agencies regarding hazardous waste management (handling/transport/disposal), should be included.</p>	<p>Yes. License/certification should be submitted by the bidder (declared as having the Lowest Calculated Bid) as one of the post qualification documents. <i>(Please refer to the amended Technical Specifications)</i></p>
<p>Taxes</p>	<p>Clarification on tax exempted Covid-19 related supplies.</p>	<p>Per Revenue Memorandum Circular No. 81-2021 of the Bureau of Internal Revenue,¹ all items in the list of Medical Devices directly used for Covid-19 treatment (including Diagnostic test kits) which may be accessed via this link², are VAT exempt beginning 01 January 2021 until 31 December 2023. Said</p>

¹ RMC No. 81-2021 - Publishing the full text of the letter from the Food and Drug Administration (FDA) of the Department of Health (DOH) containing the list of VAT-Exempt Products¹ - pursuant to Republic Act No. 11534 otherwise known as the Corporate Recovery and Tax Incentives for Enterprises (CREATE) Act

²https://www.bir.gov.ph/images/bir_files/internal_communications_2/RMCs/2021%20RMCs/RMC%20No.%2081-2021%20List%20of%20VAT-Exempt%20Products.pdf

		<p>VAT exemption should be considered by the bidder in filling-out the Price Schedule Form.</p> <p>For clarity, the object of procurement is the services of the prospective Supplier and not merely its products or test kits.</p>
Submission of Envelopes (ZIP Folders with enclosed PDF Files)	Separate submissions of Financial Envelope for Suppliers participating in both lots.	<p>Suppliers intending to participate in lots 1 and 2 may submit only one Legal and Technical Envelope containing consolidated requirements for both lots.</p> <p>However, the Financial Envelope for lots 1 and 2 shall be submitted separately and shall have passwords unique from the other.</p>
Technical Specifications	Failure to adhere to the 10-hour turnaround time.	<p>The Procuring Entity shall be entitled to a free additional RT-PCR test for every test that fails to comply with the 10-hour turnaround time.</p> <p>In order to ensure proper monitoring of said turnaround time, the Supplier shall issue a document to the personnel immediately after the procedure, indicating time of test, among others.</p>

In view thereof, please be informed of the following revisions in the Technical Specifications:

All amendments are indicated in **red**.

Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

Procurement of Swab Tests for PCOO Officials and Employees	
Description	Statement of Compliance
Lot 1: Walk-in, Drive-thru, and Home Service swab tests for PCOO personnel	
I. Number of Tests	
Reverse Transcriptase - Polymerase Chain Reaction (RT-PCR) Tests (Walk-in/Drive Thru) for 960 pax as scheduled by the PCOO.	
Home Service RT-PCR Tests for 40 pax as scheduled by the PCOO.	
II. Qualifications/Technical Expertise	
Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents)	
Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document)	
Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests.	
Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 10 hours.	
Must be on call and can perform swab tests from Mondays to Sundays 8:00 am to 5:00 pm, including holidays, through the following means: i. Drive-thru; ii. Walk-in; iii. Home Service.	
Must have a dedicated facility for drive-thru testing	

Priority/special lane for PCOO personnel.	
Laboratory or testing site must be in Metro Manila and within ten (10) kilometer radial distance from Times Plaza Building located at United Nations Avenue corner Taft Avenue, Ermita Manila.	
Must be PhilGEPS registered.	
Inclusive of all applicable taxes.	
III. Responsibilities of the Service Provider	
The service provider shall:	
be responsible for the storage and supply of testing kits to be used;	
ensure that the testing kits to be provided are FDA approved;	
administer nasopharyngeal or oropharyngeal swab (RT-PCR) to PCOO officials and employees to determine Covid-19 infection;	
ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times;	
provide materials, medical supplies, and other necessary paraphernalia for the testing;	
adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies;	
provide official test results within 10 hours. The PCOO shall be entitled to a free additional RT-PCR test for every test that fails to comply with the 10-hour turnaround time;	
issue a document to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;	
ensure that personally identifiable information (PII), data, and test results of PCOO officials, regular and contract of service employees, are kept confidential and secured in accordance with R.A. No. 10173 or Data Privacy Act of 2012; and	
Comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, etc.), and industry best practices relevant to COVID-19 testing.	
IV. Payment Schedule	
Monthly Billing - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the PCOO.	
V. Contract Duration	
Until the 960 tests for walk-in/drive-thru and 40 home service tests are consumed.	

Lot 2: On-site Swab tests for FOI-PMO Staff, Participants and Stakeholders	
I. Number of Tests	
SARS-COV-2 Rapid Antigen (Nasopharyngeal) Test for 180 pax as scheduled by FOI-PMO	
SARS-COV-2 RT-PCR (Nasopharyngeal and Oropharyngeal) Test for 120 pax as scheduled by FOI-PMO	
II. Qualifications/Technical Expertise	
Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents)	
Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document)	
Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests.	
Must have two (2) to (3) administering staff and can accommodate minimum of ten (10) pax per session.	
Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 30 minutes after testing (for Rapid Antigen Test) and 10 hours after testing (for RT-PCR Test) .	
Must be able to mobilize and perform on-site swab tests within two (2) to three (3) days from receipt of notice/schedule from FOI-PMO.	
Must be PhilGEPS registered.	
Inclusive of all applicable taxes.	
Inclusive of mobilization and PPE fees.	
III. Responsibilities of the Service Provider	
The service provider shall:	
be responsible for the storage and supply of testing kits to be used;	
ensure that the testing kits to be provided are FDA approved;	

administer nasopharyngeal swab for Rapid Antigen Test; and nasopharyngeal and oropharyngeal swab for RT-PCR Test.	
ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times;	
provide materials, medical supplies, and other necessary paraphernalia for the testing;	
adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies;	
provide official test results with Certificate 30 minutes after testing (for Rapid Antigen Test) and 10 hours after testing (for RT-PCR Test). The PCOO shall be entitled to a free additional Rapid Antigen or RT-PCR test, whichever is applicable, for every test that fails to comply with the required turnaround time;	
issue a document to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;	
ensure that personally identifiable information (PII), data, and test results of PCOO officials, regular and contract of service employees, are kept confidential and secured in accordance to R.A. No. 10173 or Data Privacy Act of 2012; and	
Comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, c.), and industry best practices relevant to COVID-19 testing.	
IV. Payment Schedule	
Monthly Billing - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the FOI-PMO.	
V. Contract Duration	
Until the 180 tests for SARS-COV-2 Rapid Antigen (Nasopharyngeal) Tests and 120 SARS-COV-2 RT-PCR (Nasopharyngeal and Oropharyngeal) Tests are consumed.	

Conforme:

- For Lot 1 only
- For Lot 2 only
- For both lots

Name of Bidder : _____
 Designation : _____
 Name of Company : _____

All bidders are also reminded of the following:

1. Only PhilGEPS Platinum Certificate (revised)³ issued by the PhilGEPS in accordance with GPPB Resolution No. 15-2021⁴, which took effect on **14 October 2021**, shall be accepted. Kindly update your PhilGEPS Platinum Certificate.
2. Ensure that the legal and technical documents, and the financial documents are in their appropriate envelopes (zip folder), to wit:
 - 2.1. Contents of the First Envelope – Legal and Technical Documents are as follows:
 - 2.1.1. Valid (and updated) PhilGEPS Platinum Certificate.
 - 2.1.2. Statement of all ongoing and completed government and private contracts.
 - 2.1.3. Statement of the Single Largest Completed Contract similar to the contract to be bid (*with certificate of acceptance or contracts as proof*)
 - 2.1.4. Bid Security or Bid Securing Declaration (BDS)
 - 2.1.5. Schedule of Requirements (*please refer to SBB No. 1*)
 - 2.1.6. Conformity with the Technical Specifications (*please refer to the TS in SBB No. 2*)
 - 2.1.7. Omnibus Sworn Statement (OSS)
 - 2.1.8. Authority of the Signatory (*duly notarized Special Power of Attorney, Board/Partnership Resolution or Secretary's Certificate, whichever is applicable*)
 - 2.1.9. Net Financial Contracting Capacity or a Committed Line of Credit
 - 2.1.10. Audited Financial Statement (*in support of the computation of NFCC*)
 - 2.2. Contents of the Second Envelope – Financial Documents are as follows:
 - 2.2.1. Bid Form
 - 2.2.2. Price Schedule Form (*please refer to SBB No. 1*)
3. Bidders may bid for **both lots** and submit only **one set of Legal and Technical documents** (1st envelope/zip folder) and **two sets of Financial Documents** (2nd envelope/zip folder) provided that:
 - 3.1. For the Legal and Technical documents, the lots and procurement/contract numbers (2022-PCOO-I-001A for lot 1, and 2022-PCOO-I-001B for lot 2) are indicated in the OSS (and supporting document as to the authority of the signatory), BDS, Statement of all ongoing contracts, and Statement of Single Largest Completed Contract;
 - 3.2. The appropriate boxes in the Technical Specifications and Schedule of Requirements conformer portion are checked/ticked; and
 - 3.3. For the Financial Documents (2nd envelope/zip folder), each envelope/folder must contain a Bid Form and Price Schedule form specific to the lot (1 or 2). The Financial Zip Folders must be named as follows: for lot 1, PCOO Bidding No. 2022-PCOO-I-001A – *Bidder Name* – Financial Documents; and for lot 2, PCOO Bidding No. 2022-PCOO-I-001B – *Bidder Name* – Financial Documents.
4. The following documents shall be submitted by the bidder declared as having the Single/Lowest Calculated Bid, to wit:

³ ADV 2021-025 - <https://ps-philgeps.gov.ph/home/index.php/about-ps/news/4606-adv-2021-025-issuance-of-gppb-resolution-15-2021>

⁴ GPPB Reso No. 15-2021 - <https://www.gppb.gov.ph/issuances/Resolutions/GPPB%20Resolution%20No.%2015.%202021.pdf>

- 4.1. original/physical copies of the technical and legal documents, and financial documents submitted and subjected to preliminary examination during bid opening;
- 4.2. latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);
- 4.3. copy of documents updated and maintained in PhilGEPS (SEC or DTI Certificate, Mayor's/Business permit, and Tax Clearance);
- 4.4. license/permit/certification/documentary proof of DOH Accreditation of testing facility;
- 4.5. license/permit/certification/documentary proof of DOH Accredited **own laboratory**;
- 4.6. license/permit/certification/documentary proof issued to the bidder or its partner entity/service provider by the DENR or its attached agencies relevant to hazardous waste management/disposal; and
- 4.7. license/permit/certification/documentary proof that service provider/bidder is registered with the National Privacy Commission.

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project. Should you have further concerns, you may contact the BAC Secretariat through the details below:

Atty. MARK WAYNE E. EUBANK

Head, Bids and Awards Committee Secretariat
Presidential Communications Operations Office
7th Floor, Times Plaza, UN Avenue Manila
Telefax No: (+632) 935-248-1213
Email: bacl@pco.gov.ph
Website: <https://pcoo.gov.ph>

For information and guidance.

Original Signed
ASec. OMAR ALEXANDER V. ROMERO
Chairperson, Bids and Awards Committee

CERTIFICATION

The revision in the Technical Specifications of this project is hereby approved by the End-User unit:	
Original Signed ATTY. TARA TRIZTINA C. RAMA <i>End-user Unit representative (Lot1)</i>	Original Signed ATTY. JOSEPH ADRIAN B. LLAMES <i>End-user Unit representative (Lot2)</i>
Prepared by: Original Signed JOY MARIE P. PALOMA BAC Secretariat/SAO, Procurement Division	Reviewed and approved for release by: Original Signed ATTY. MARK WAYNE E. EUBANK Head, BAC Secretariat/Focal for Procurement Division