



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Komunikasyon
Ermita, City of Manila

SUPPLEMENTAL BID BULLETIN NO. 1
30 September 2021

PROCUREMENT OF FURNITURE AND FIXTURES
(Procurement/Contract No. 2021-PCOO-I-015)

Anent the Preliminary Conference held on 29 September 2021 for the above-cited procurement, the following clarifications were made:

Item/Particulars	Clarifications/Questions	Answer/Response
Online or electronic submission of bids	Whether manual bid submission is allowed	Relative to the IATF guidelines and to minimize the spread of covid-19 virus, the BAC will no longer accept manual submission of bids and require prospective suppliers to follow the guidelines on the online bid submission
Purchase of Bidding Documents	Whether purchase can be made in-person or through money transfer.	Purchase of the Bidding Documents can be made in-person or through money transfer with the assistance of the BAC Secretariat
Bidding Documents - Section VII. Technical Specifications	Whether the bidders may be provided image reference for all items subject of the technical specification	Affirmative. <i>(please refer to the reference attached with the amended Technical Specifications)</i>
Section VII. Technical Specifications Lot 1 Item No. 5	Clarification on the following specifications of the Visitor's Chair: a. Whether the material is indeed mesh fabric in nylon fiberglass; and b. Whether visitors' chair with armrest would be considered.	End-user maintained the technical specifications.
Section VII. Technical Specifications Lot 1 Item No. 4	Provision of material requirement for the Office Chair – no specific material was provided in the Technical Specification.	Amended. <i>(please refer to the amended Technical Specifications)</i>

Section VII. Technical Specifications Lot 3 Item No. 2	Clarification on the height of the Vertical Steel Filing Cabinet (4-Drawer). The specified dimension in bidding documents is for three (3) layer cabinet only.	Amended. <i>(please refer to the amended Technical Specifications)</i>
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In view thereof, please be informed of the following revisions:

- A. Invitation to Bid
- B. Technical Specifications
- C. Price Schedule Form
- D. Procurement Schedule

All amendments are indicated in **red**.

A. Invitation to Bid

Original Text	Amended/Additional Text
<p><i>Item no. 5, third (3rd) paragraph:</i></p> <p>Interested Bidders shall contact the BAC Secretariat through e-mail at <i>bac1@pco.gov.ph</i> for further instructions on the purchase and payment of the Bidding Documents.</p>	<p>Interested Bidders may opt to purchase the Bidding Documents in-person or through money transfer with the assistance of the BAC Secretariat. For further instructions on the purchase and payment of the Bidding Documents, interested Bidders shall contact the BAC Secretariat through e-mail at <u><i>bac1@pco.gov.ph</i></u></p>
<p><i>Item no. 10 – additional paragraph</i></p>	<p>To facilitate the evaluation of documents, the bidder is encouraged to include a table of contents per PDF file, page numbers, and title pages before the actual document. For reference, the sample format may be downloaded via these links: <u>Legal and Technical</u>; <u>Financial</u>.</p>



B. Technical Specifications

Technical Specifications

Bidders must state “Comply” in the column “Statement of Compliance” against each of the individual parameters of each “Specifications.”

Item No.	*Description	Quantity	Unit of Measure	Statement of Compliance
LOT 1: OFFICE CHAIRS AND TABLES				
1	EXECUTIVE TABLE: L-type; High Density Laminated Board; With Long Drawer (at least 80 x 40 x 62 cm); With Short Drawer (at least 40w x 60d x 62h cm); Main Table size: at least 180w x 90d x 75h cm Color: Wenge or any dark color	12	pieces	
2	EXECUTIVE CHAIR: Leatherette Seat and Headrest; Mesh Back rest; Color: Black; 360° swivel; Adjustable height; Chrome-plated star base; Reclining backrest; Padded arm rest	9	pieces	
3	OFFICE TABLE: Freestanding table; Color: Wenge or any dark color; With 4 drawers; Dimension - at least 1500 W x 750mm H	21	pieces	
4	OFFICE CHAIR: With Armrest; Mesh fabric ; 360 Degrees Swivel Function; High-Back Chair Height; Gas lift Chrome Legs; Steel feet	56	pieces	
5	VISITORS' CHAIR: Dimension - at least 575mm W x 550mm D x 850mm H; Color - Black; Backrest - Mesh fabric in nylon fiberglass; Seat - Density mold foam cushion fabric seat; Without armrest; Base - sled type	20	pieces	
6	FOUR-SEATER OFFICE TABLE: With divider/front partition; Table Top - Color: Oak Gray or any dark color; MFC Laminated Finish; Dimension: at least 240w x 120d x 75h cm; With mobile pedestal	4	pieces	
7	EIGHT-SEATER CONFERENCE TABLE: 8-seater long table; Dimension: at least 2400m L x 1200mm D x 750mm H; Table Top - HPL laminated finish, dark gray marble or any dark color; Legs: With wire box	1	piece	







**Please see attached sample images for reference only.*

LOT 1: OFFICE CHAIRS AND TABLES		
Item	Description	Reference Pictures
1	EXECUTIVE TABLE	
2	EXECUTIVE CHAIR	
3	OFFICE TABLE	
4	OFFICE CHAIR	
5	VISITORS' CHAIR	

6	FOUR-SEATER OFFICE TABLE	
7	EIGHT-SEATER CONFERENCE TABLE	

Item No.	Description	Quantity	Unit of Measure	Statement of Compliance
LOT 2: FURNITURE				
1	SIDE TABLE: Material: Tempered Glass; Color: Black; Dimension: at least L17.71" x W17.71" x H19.68"	10	pieces	
2	CENTER TABLE: Material: Tempered Glass; Wood+C43 Color: Mahogany/ Walnut + Black glass; Dimension: at least L24" x W24"	4	pieces	
3	ACCENT CHAIR: Dimension: at least L31" x W31" x H35"; Foam material: Uratex foam	10	pieces	
4	COFFEE TABLE: Tempered Glass Top; Dimension: at least D24" x H31"	4	pieces	
5	DINING SET: 8-seater; Tabletop - Black tempered glass; Chairs: Black, slim	1	piece	
6	HIGH TABLE (bar table): Round (at least 60 cm diameter) Height at least 110cm; aluminum, stainless steel	1	piece	
7	HIGH CHAIR (bar stool): Material - Fabric, Foam, Steel; Size: at least 17L x 21W x 39H inches; Height from floor to seat - at least 27 inches	1	piece	
8	RECLINER: Black leather; Dimension: at least 104cm H x 81cm W x 99cm D; Independent reclining action; Full body lumbar support; Secure 3-position varying height locking footrest; Adjustable reclining tension; Solid 4-sided frame	1	piece	






**Please see attached sample images for reference only.*

LOT 2: FURNITURE		
Item	Description	Reference Pictures
1	SIDE TABLE	
2	CENTER TABLE	
3	ACCENT CHAIR	
4	COFFEE TABLE	
5	DINING SET	
6	HIGH TABLE (bar table)	

7	HIGH CHAIR (bar stool)	
8	RECLINER	

Item No.	Description	Quantity	Unit of Measure	Statement of Compliance
LOT 3: STEEL FILING CABINETS, SHELVES, AND DRAWERS				
1	LATERAL STEEL FILING CABINET (4-DRAWER): 4 Drawers Lateral Cabinet; Size: at least 90w x 45d x 132h cm; Powder coated steel; With central lock system; With file hanger; Color: Light gray or off white	11	pieces	
2	VERTICAL STEEL FILING CABINET (4-DRAWER): 4 Drawers Vertical Cabinet; Dimension: at least 46cm (W) x 62cm (D) x 138cm (H); Powder coated steel; With central lock system; With file hanger; Color: Light gray or off white	12	pieces	
3	5-LAYER STEEL FILING CABINET: Dimension: at least 850mm W x 400mm D x 1,850mm H; All-metal body gauge 20; 5-layer open shelf, adjustable	3	pieces	
4	OPEN SHELVES: Open Shelves Cabinet; Material: Steel; 5-layer type; Adjustable Shelves; Color: Light Gray/ Off-white Dimension: at least W 900mm x D 450mm x H 1850mm	5	pieces	
5	MOBILE PEDESTAL: 3 drawer Central lock; Material: Steel; Dimension: at least W40*D56*L65 cm; Color: white or light gray	14	pieces	

**Please see attached sample images for reference only.*

LOT 3: STEEL FILING CABINETS, SHELVES, AND DRAWERS		
Item	Description	Reference Pictures
1	LATERAL STEEL FILING CABINET (4 - DRAWER)	
2	VERTICAL STEEL FILING CABINET (4- DRAWER)	
3	5-LAYER STEEL FILING CABINET	
4	OPEN SHELVES	
5	MOBILE PEDESTAL	

C. Price Schedule Form

Price Schedule for Goods Offered from Within the Philippines [shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. 2021-PCOO-I-015a

LOT 1: OFFICE CHAIRS AND TABLES

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	QTY.	Unit price exw per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	EXECUTIVE TABLE: L-type; High Density Laminated Board; With Long Drawer (at least 80 x 40 x 62 cm); With Short Drawer (at least 40w x 60d x 62h cm); Main Table size: at least 180w x 90d x 75h cm Color: Wenge or any dark color		12						
2	EXECUTIVE CHAIR: Leatherette Seat and Headrest; Mesh Back rest; Color: Black; 360° swivel; Adjustable height; Chrome-plated star base; Reclining backrest; Padded arm rest		9						
3	OFFICE TABLE: Freestanding table; Color: Wenge or any dark color; With 4 drawers; Dimension - at least 1500 W x 750mm H		21						
4	OFFICE CHAIR: With Armrest; Mesh fabric; 360 Degrees Swivel Function; High-Back Chair Height; Gas lift Chrome Legs; Steel feet		56						

5	VISITORS' CHAIR: Dimension - at least 575mm W x 550mm D x 850mm H; Color - Black; Backrest - Mesh fabric in nylon fiberglass; Seat - Density mold foam cushion fabric seat; Without armrest; Base - sled type		20						
6	FOUR-SEATER OFFICE TABLE: With divider/front partition; Table Top - Color: Oak Gray or any dark color; MFC Laminated Finish; Dimension: at least 240w x 120d x 75h cm; With mobile pedestal		4						
7	EIGHT-SEATER CONFERENCE TABLE: 8-seater long table; Dimension: at least 2400m L x 1200mm D x 750mm H; Table Top - HPL laminated finish, dark gray marble or any dark color; Legs: With wire box		1						
TOTAL BID PRICE		IN WORDS							
		IN FIGURES							

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. **2021-PCOO-I-015b**

LOT 2: FURNITURE

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	QTY.	Unit price exw per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	SIDE TABLE: Material: Tempered Glass; Color: Black; Dimension: at least L17.71" x W17.71" x H19.68"		10						
2	CENTER TABLE: Material: Tempered Glass; Wood+C43 Color: Mahogany/ Walnut + Black glass; Dimension: at least L24" x W24"		4						
3	ACCENT CHAIR: Dimension: at least L31" x W31" x H35"; Foam material: Uratex foam		10						
4	COFFEE TABLE: Tempered Glass Top; Dimension: at least D24" x H31"		4						
5	DINING SET: 8-seater; Tabletop - Black tempered glass; Chairs: Black, slim		1						

6	HIGH TABLE (bar table): Round (at least 60 cm diameter) Height at least 110cm; aluminum, stainless steel		1						
7	HIGH CHAIR (bar stool): Material - Fabric, Foam, Steel; Size: at least 17L x 21W x 39H inches; Height from floor to seat - at least 27 inches		1						
8	RECLINER: Black leather; Dimension: at least 104cm H x 81cm W x 99cm D; Independent reclining action; Full body lumbar support; Secure 3-position varying height locking footrest; Adjustable reclining tension; Solid 4-sided frame		1						
TOTAL BID PRICE		IN WORDS							
		IN FIGURES							

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. 2021-PCOO-I-015c

LOT 3: STEEL FILING CABINETS, SHELVES, AND DRAWERS

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	QTY.	Unit price exw per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LATERAL STEEL FILING CABINET (4 - DRAWER): 4 Drawers Lateral Cabinet; Size: at least 90w x 45d x 132h cm; Powder coated steel; With central lock system; With file hanger; Color: Light gray or off white		11						
2	VERTICAL STEEL FILING CABINET (4-DRAWER): 4 Drawers Vertical Cabinet; Dimension: at least 46cm (W) x 62cm (D) x 138cm (H); Powder coated steel; With central lock system; With file hanger; Color: Light gray or off white		12						
3	5-LAYER STEEL FILING CABINET: Dimension: at least 850mm W x 400mm D x 1,850mm H; All-metal body gauge 20; 5-layer open shelf, adjustable		3						

4	OPEN SHELVES: Open Shelves Cabinet; Material: Steel; 5-layer type; Adjustable Shelves; Color: Light Gray/ Off-white Dimension: at least W 900mm x D 450mm x H 1850mm		5						
5	MOBILE PEDESTAL: 3 drawer Central lock; Material: Steel; Dimension: at least W40*D56*L65 cm; Color: white or light gray		14						
TOTAL BID PRICE		IN WORDS							
		IN FIGURES							

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

D. Procurement Schedule

Particulars	Schedule
Deadline of Submission and Receipt of Bids	The deadline of submission of Bids has been moved: From: 13 October 2021 (Wednesday), 9:00 AM To: 18 October 2021 (Monday), 9:00 AM
Bid Opening	The Bid Opening has been moved: From: 13 October 2021 (Wednesday), 10:30 AM To: 18 October 2021 (Monday), 10:30 AM
Bid Evaluation	The Bid Evaluation has been moved: From: 13 October 2021 (Wednesday), 10:30 AM To: 18 October 2021 (Monday), after Bid Opening

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

Atty. MARK WAYNE E. EUBANK
Head, Bids and Awards Committee Secretariat
 Presidential Communications Operations Office
 7th Floor, Times Plaza, UN Avenue Manila
 Telefax No: (+632) 935-248-1213
 Email: bac1@pco.gov.ph
 Website: https://pcoo.gov.ph

For information and guidance.

(ORIGINAL SIGNED)
ASec. OMAR ALEXANDER V. ROMERO
 Chairperson, Bids and Awards Committee - I

CERTIFICATION

The revisions in the Procurement Schedule, Technical Specifications, and Price Schedule Form for Lots 1, 2 and 3, for this project are hereby approved by the End-User unit:		
(ORIGINAL SIGNED) ROLAND VANN A. SILAO End-User Representative		
Prepared by: (ORIGINAL SIGNED) MARIA ADORACION I. VINAS BAC Secretariat/AOV, Procurement Division (ORIGINAL SIGNED) MARY WILLEN RENOMERON BAC Secretariat/AOIV, Procurement Division	Reviewed and revised by: (ORIGINAL SIGNED) JOY MARIE P. PALOMA BAC Secretariat/SAO, Procurement Division	Approved for release by: (ORIGINAL SIGNED) ATTY. MARK WAYNE E. EUBANK Head, BAC Secretariat/Focal for Procurement Division