



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon
Malacañang, Manila

SUPPLEMENTAL BID BULLETIN No. 1

31 May 2021

PROCUREMENT OF JANITORIAL SERVICES FOR FY 2021

(Procurement/Contract No. 2021-PCOO-I-004)

Please be informed of the following changes/revisions and clarifications on the above-cited procurement:

1. **Section VII. Technical Specifications.** Deletion of Item 12.2.

ORIGINAL TEXT			
2.0	DEPLOYMENT		
2.0.1	The Contractor shall render, undertake and perform janitorial and other allied services for and at the premises used by and under the responsibility of the Client, specifically in the areas identified below, with the corresponding personnel deployment.		
2.0.2	The Contractor agrees to undertake the availability of its services and personnel in the event there is a need to transfer or relocation of the assigned areas or offices. Any incidental expenses that may be incurred in view of such transfer or relocation shall be on the account of the contractor and without additional cost to PCOO.		
	AREA	JANITOR	TIME
	<i>PCOO Main Office</i>		
2.1	All offices in the main floor (including garbage collection in the morning)	1	6:00AM - 3:00PM
2.2	All offices in the main floor (including garbage collection in the afternoon)	1	8:00AM - 5:00PM
2.3	All common area, stairway, staff area, hallway, and female comfort rooms	1	6:00AM - 3:00PM
2.4	All common area, stairway, staff area, hallway, and male comfort rooms	1	8:00AM - 5:00PM
2.5	Office of the Secretary (will also serve as errand/utility personnel)	1	7:00AM - 4:00PM
2.6	Office of the Undersecretaries, Assistant Secretaries, Directors and other officials	2	8:00AM - 5:00PM
2.7	Offices of Support Group, Administration, Finance, and IT/EDP	2	8:00AM - 5:00PM
	<i>PCOO Extension Office: New Executive Building</i>		
2.8	NEB Ground Floor: MARO, PND, and Press Working Area, female comfort rooms	1	8:00AM - 5:00PM
2.9	NEB Ground Floor: MARO, PND, and Press Working Area, male comfort rooms	1	6:00AM - 3:00PM
	<i>PCOO Extension Office: Solano Office</i>		
2.10	All common area, stairway, staff area, hallway, and female comfort rooms	1	8:00AM - 5:00PM
2.11	All common area, stairway, staff area, hallway, and male comfort rooms	1	6:00AM - 3:00PM
	<i>PCOO Extension Office: BFB Building (FOI)</i>		
2.12	BFB Units 102, 103, and 104	1	7:00AM - 4:00PM

x-----x

AMENDED TEXT			
2.0	DEPLOYMENT		
2.0.1	The Contractor shall render, undertake and perform janitorial and other allied services for and at the premises used by and under the responsibility of the Client, specifically in the areas identified below, with the corresponding personnel deployment.		
2.0.2	The Contractor agrees to undertake the availability of its services and personnel in the event there is a need to transfer or relocation of the assigned areas or offices. Any incidental expenses that may be incurred in view of such transfer or relocation shall be on the account of the contractor and without additional cost to PCOO.		
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	<i>PCOO Main Office</i>		
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2.5	Office of the Secretary (will also serve as errand/utility personnel)	1	7:00AM - 4:00PM
2.6	Office of the Undersecretaries, Assistant Secretaries, Directors and other officials	2	8:00AM - 5:00PM
2.7	Offices of Support Group, Administration, Finance, and IT/EDP (new PCOO location)	2	8:00AM - 5:00PM
	<i>PCOO Extension Office: New Executive Building</i>		
2.8	NEB Ground Floor: MARO, PND, Press Working Area, and IT/EDP (NEB) female comfort rooms	1	8:00AM - 5:00PM
2.9	NEB Ground Floor: MARO, PND, Press Working Area, and IT/EDP (NEB) male comfort rooms	1	6:00AM - 3:00PM
	<i>PCOO Extension Office: Solano Office</i>		
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	<i>PCOO Extension Office: BFB Building (FOI)</i>		
2.12	BFB Units 102, 103, and 104	1	7:00AM - 4:00PM

2. **Bid Data Sheet (BDS) Clause 12** is hereby amended as follows:

ORIGINAL TEXT	AMENDED TEXT
No further instruction.	<p>The bid amount shall be the price of janitorial services for the duration of twelve (12) months and in accordance with Section VII. Technical Specifications provided.</p> <p>Should the duration of the contract be less than twelve (12) months, the final bid price/contract amount will be the bidder’s financial proposal of the bid as adjusted to the contract duration. This is to ensure compliance with the prevailing cash-based budgeting requirement of the DBM, which states that all contracts, and payments therefor should end and be obligated no later than 31 December 2021, respectively.</p> <p>The final bid price/contract amount shall be determined by dividing the financial bid by twelve (12) months, and multiplying the quotient by the duration of the contract, in accordance with the following formula:</p> $FB/CA = \frac{B}{12} \times t$ <p>whereby FB/CA represents the final bid/contract amount, B the financial bid, $\frac{B}{12}$ the monthly bid, and the t the actual duration of the contract in months.</p> <p>The adjusted bid price shall be the basis for evaluation of the bidder’s financial bid.</p>

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said project.

Should you have further concern, you may contact the BAC Secretariat through the details below:

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For information and guidance.

(ORIGINAL SIGNED)
ASec. OMAR V. ROMERO
 Chairperson, Bids and Awards Committee - I