



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
*Tanggapang Pampanguluhan sa Operasyong Pangkomunikasyon*  
Malacañang, Manila

## **NOTICE TO PROCEED**

### **TOYOTA - COMMONWEALTH**

L5B Commonwealth Ave. Matandang Balara,  
Quezon City, Metro Manila, NCR, Philippines

Dear Sir/Madam:

The attached contract having been approved, notice is hereby given to you that delivery of the goods may commence, effective after the receipt of this notice on the contract for one (1) unit of motor vehicle in the amount of **TWO MILLION ONE HUNDRED SIXTY THOUSAND PESOS (₱2,160,000.00)**<sup>1</sup> for **LOT 1** of the project entitled “**PROCUREMENT OF SUPPLY AND DELIVERY OF TWO (2) UNITS OF MOTOR VEHICLES FOR USE OF PCOO OFFICIALS AND EMPLOYEES.**”

Thus, you shall be responsible for performing the terms and conditions of the Contract and of the Philippine Bidding Documents (PBD), whichever is applicable, and in accordance with the corresponding provisions thereof.

Please acknowledge receipt and acceptance of this notice by signing both copies of the space provided below. Keep one (1) copy and return the order to the Presidential Communications Operations Office (PCOO).

Sincerely yours,

(ORIGINAL SIGNED)

**ASec. Ryan L. Uy**

*(Signature over Printed Name)*

Duly Authorized Representative  
of the Head of the Procuring Entity

### **CONFORME:**

(ORIGINAL SIGNED)

**Ms. Jennifer G. Herrera**

*(Signature over Printed Name)*

Authorized Representative of the  
Supplier / Distributor

**Date:**           **MAY 29, 2021**          

<sup>1</sup>Payment to the supplier shall be contingent upon its compliance with the submission of the renewed and updated DTI Accreditation Certificate for 2021 with the approval of the Committee and the HoPE.