



**BIDS AND AWARDS COMMITTEE  
(BAC II)**

**REQUEST FOR QUOTATION**

**Project** : Hotel Accommodation (Butuan) **Date** : 17 July 2019  
**PR No.** : 2019-07-0719 **Quotation No.** : 2019-07-0164  
**Approved Budget for the Contract** : FIFTY THOUSAND TWO HUNDRED THIRTY PESOS (P 52,230.00) **Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 22 July 2019, 2:00 PM at New Executive Bldg., JP Laurel St., San Miguel Manila, [psu.pcoo@gmail.com](mailto:psu.pcoo@gmail.com)

**General Conditions:**

1. Delivery period within the dates included in the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Income/Tax Return
- Omnibus Sworn Statement in accordance with **Section 25.3 of the 2016 Revised Implementing Rules and Regulations of the RA 9184** (it is advised that the Omnibus Sworn Statement be submitted after confirmation of contract/purchase order with PCOO to not burden other non-winning suppliers with notarization fee of the said statement)

**Company Name** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Email** : \_\_\_\_\_ **TIN No** : \_\_\_\_\_  
**Representative** : \_\_\_\_\_ **Contact No.** : \_\_\_\_\_

| Item No. | Description  | Qty    | Unit          | Unit Price     | Total          |
|----------|--|--------|---------------|----------------|----------------|
| 1        | Hotel Accommodation for DAGYAW 2019<br>Butuan Leg on 05-07 August 2019<br>05-06 August 2019 (2D1N)<br>6 Twin-Sharing Rooms | 6      | Rooms         | _____          | _____          |
| 2        | 05-07 August 2019 (3D2N)<br>6 Twin Sharing Rooms<br>1 VIP Room   | 6<br>1 | Rooms<br>Room | _____<br>_____ | _____<br>_____ |
|          |  |        |               | <b>Total:</b>  | _____          |

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date