



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project : HOTEL ACCOMODATION IN TUGUEGARAO **Date** : 17 May 2019
PR No. : 2019-05-0476 **Quotation No.** : 2019-05-0102
Approved Budget for the Contract : FIFTY-FIVE THOUSAND EIGHT HUNDRED FIFTY-FIVE (PHP 55, 855.00) **Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **21 March at 8:00 A.M** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com

General Conditions:

1. Delivery period within 3 calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment:**

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Income/Tax Return
- Omnibus Sworn Statement
- Professional License/Curriculum Vitae (Consulting Services)
- PCAB License (Infra.)
- NFCC (Infra.)

Company Name : _____
Address : _____
Email : _____ **TIN No** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	HOTEL ACCOMMODATION FOR PCOO ROADSHOW AND FOI CAMPUS CARAVAN IN TUGUEGARAO ON 21-24 MAY 2019				
	Executive Room/ Superior For PCOO Official (SMMA + AKRA) (2 nights) (21-22 May 2019)	2 rooms			
	Standard/Deluxe for PCOO Staff based on available rooms for sharing 2-3 staff/room (3 nights) (21-23 May 2019)	6 rooms			
	*Based on the availability of the hotel				
	TOTAL AMOUNT			P _____	P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date