BIDS AND AWARDS COMMITTEE
(BAC II)

REQUEST FOR QUOTATION

Project	:	Catering Services	**Date**	:	16 November 2018
PR No.	:	2018-11-1262	**Quotation No.**	:	2018-11-009
Approved Budget for the Contract	:	EIGHTY THOUSAND PESOS (P80,000.00)	**Procurement Method**	:	Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly **signed** by your representative not later than 19 November 2018 at 10:00 A.M. at New Executive Bldg., JP Laurel St., San Miguel Manila, or psu.pcoo@gmail.com.

General Conditions:

1. Price validity shall be for a period of sixty (60) calendar days.
2. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
3. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- ☒ Mayor's / Business Permit
- ☒ PhilGEPS Registration Number
- ☐ Income/Tax Return
- ☒ Omnibus Sworn Statement
- ☐ Professional License/Curriculum Vitae (Consulting Services)
- ☐ PCAB License (Infra.)
- ☐ NFCC (Infra.)

Company Name : _____
Address : _____
Email : _____ **Fax** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	Catering Services for 200pax @P400/pax Catering Specifications: -3 viands which may include chicken, pork, fish, drinks & rice -rectangular tables w/cover -chairs w/covers -waiters w/uniforms -table settings -buffet table -unlimited coffee **TOTAL AMOUNT** **Event Date: Nov. 20, 2018** **Event Venue: New Executive Bldg., Grounds, Malacanang, J.P Laurel St., San Miguel, Manila** xxxxxx Nothing follows xxxxxx			_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ **P**_____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Date