



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project	: PCOO ANNIVERSARY	Date	: 23 October 2018
PR No.	: 2018-08-0905	Quotation No.	: 2018-10-007
Approved Budget for the Contract	: LOT 1 – CATERING SERVICES: TWO HUNDRED THOUSAND PESOS (Php200,000.00)	Procurement Method	: Small Value Procurement

LOT 2 - WHOLE LECHON:
TWENTY-FIVE THOUSAND EIGHT HUNDRED PESOS (Php25,800.00)

Please quote your lowest price on the items listed below and submit filled out quotation duly signed by your representative not later than 27 October 2018 at 12:01A.M. at New Executive Bldg., JP Laurel St., San Miguel Manila or psu.pcoo@gmail.com.

General Conditions:

1. Delivery date on the date of event: 29 October 2018
2. Price validity shall be for a period of sixty (60) calendar days.
3. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
4. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Income/Tax Return
- Omnibus Sworn Statement
- Professional License/Curriculum Vitae (Consulting Services)
- PCAB License (Infra.)
- NFCC (Infra.)

Company Name : _____

Address : _____

Email : _____ **Fax** : _____

Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	LOT 1: CATERING SERVICES FOR 400PAX NEEDED ON 29 OCTOBER 2018, 3PM KALAYAAN HALL, MALACAÑANG, MANILA INCLUSIVE SERVICES: <ul style="list-style-type: none"> • Tables and Chairs with Covers • Table Setting • Waiters with Uniforms • Buffet Table MENU: <ul style="list-style-type: none"> • Rice • At least four (4) viands which must have the following: <ul style="list-style-type: none"> • Pork • Beef • Chicken • One (1) choice of dessert • Drinks (with the choice of juice, iced tea and softdrinks) <p align="right">TOTAL AMOUNT</p>			-	P _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
2	LOT 2: WHOLE LECHON (17-19 kilos) Needed on 29 October 2018, 3PM Kalayaan Hall, Malacañang, Manila xxxxxx Nothing follows xxxxxx TOTAL AMOUNT	3	Orders	_____	_____
				-	P_____

*You may submit a quotation for either or both lots abovementioned.

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date