



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project	: GMAIL ACCOUNT	Date	: 03 October 2018
PR No.	: 2018-08-0953	Quotation No.	: 2018-09-007
Approved Budget for the Contract	: TWO HUNDRED TWELVE THOUSAND ONE HUNDRED EIGHTY-SEVEN PESOS (Php212,187.00)	Procurement Method	: Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 08 October 2018 at 4:30 P.M. at New Executive Bldg., JP Laurel St., San Miguel Manila or psu.pcoo@gmail.com.

General Conditions:

1. Delivery period within 7 calendar days
2. Warranty shall be for a period of six (6) months from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Income/Tax Return
- Omnibus Sworn Statement
- Professional License/Curriculum Vitae (Consulting Services)
- PCAB License (Infra.)
- NFCC (Infra.)

Company Name : _____
Address : _____
Email : _____ **Fax** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Total
1	<p align="center">PRESIDENTIAL COMMUNICATIONS OPERATIONS OPERATIONS OFFICE (PCOO) GMAIL ACCOUNT RENEWAL ORDER</p> <p>TECHNICAL SPECIFICATIONS:</p> <ul style="list-style-type: none"> • 100 Mail Accounts • Scalable Storage • Built-In Spam Filtering/Anti-Virus • Mobile Aware • Secure POP-IMAP Capability • App Integration • Third-Party Encryption Transit • 24 Hour Lockdown Algorithm • Anti-Child Pornography Policy <p>SCOPE OF WORK:</p> <ul style="list-style-type: none"> • With Secured Mail Accounts • 30GB Storage for Emails and Documents Per User • 100% Compliance to <u>Information Security</u> and <u>Data Privacy</u> and <u>General Protection Data Regulation (GDPR)</u> Requirements for 	_____

	<p>and Devices</p> <ul style="list-style-type: none"> • Full Platform Accessibility Across Any Device Running on All Major Desktop/Mobile Operating Systems • 99.9% Availability with Zero Scheduled Downtime and SLA Guarantee • 9x5 Technical Support for Admin Console Uptime and/or Technical-Related Issues Across Hangout, Email, SMS and Direct Phone • Provide Online Office Applications (Word Processing, Spreadsheet & Slides Presentation) • Free Training for Administrator and End-Users <p><u>OTHER TERMS AND CONDITIONS:</u></p> <ul style="list-style-type: none"> • Guaranteed 99.99% Uptime • Built-In Secondary Authentication <p style="text-align: center;">DURATION OF MAIL HOSTING: OCTOBER 25, 2018 – OCTOBER 24, 2019</p> <p style="text-align: center;">xxxxxx Nothing follows xxxxxx</p> <p style="text-align: right;">TOTAL AMOUNT</p>	
		P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date