



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project : Brother MFC-9140 CDN Drum Toner **Date** : 4 October 2018
PR No. : 2018-07-0835 **Quotation No.** : 2018-09-009
Approved Budget for the Contract : NINETY SIX THOUSAND PESOS (P96,000.00) **Procurement Method** : Shopping under section 52.1 (B)

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 8 October 2018 at 04:30 P.M. at New Executive Bldg., JP Laurel St., San Miguel Manila, or psu.pcoo@gmail.com.

General Conditions:

1. Delivery period within 3 calendar days from receipt of P.O.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment:**

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Income/Tax Return
- Omnibus Sworn Statement
- Professional License/Curriculum Vitae (Consulting Services)
- PCAB License (Infra.)
- NFCC (Infra.)

Company Name : _____
Address : _____
Email : _____ **Fax** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	DR-261CL CMY	6	pieces	_____	_____
2	DR-261CL BK	2	pieces	_____	_____
	xxxxxx Nothing follows xxxxxxx			_____	_____
				_____	_____
				_____	_____
				_____	_____
				_____	_____
				_____	_____
				_____	_____
				_____	_____
	TOTAL AMOUNT				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.