



REPUBLIC OF THE PHILIPPINES  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
Malacañang, Manila, Philippines

**Invitation to Bid for Procurement of Construction Services for the Presidential Communications Operations Office (PCOO) Administration and Finance Offices, Presidential News Desk, Media Accreditation and Relations Office and Commission on Audit (COA) Renovation Project**

1. The Presidential Communications Operations Office (PCOO), through the General Appropriations Act of 2017, intends to apply the sum of **SIX MILLION ONE HUNDRED THOUSAND PESOS (PHP 6,100,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Construction Services of the Presidential Communications Operations Office (PCOO) Administration and Finance Offices, Presidential News Desk, Media Accreditation and Relations Office and Commission on Audit (COA) Renovation Project. **Bids received in excess of the ABC shall be automatically rejected at bid opening.**
2. The PCOO-BAC now invites PhilGEPS-registered suppliers to bid for the renovation of the PCOO Administration and Finance Offices, Presidential News Desk, Media Accreditation and Relations Office and Commission on Audit (COA) with a total floor area of **SIX HUNDRED NINETY-THREE AND FIFTY-FIVE (693.55) square meters** located in different areas of the New Executive Building, Malacañang Complex, J.P. Laurel Street, Manila. Completion of the Works is required within **Forty-eight (48) calendar days (inclusive of holidays and weekends)** from receipt of the Notice to Proceed. Bidders should have completed a contract within **Three (3) years** from date of submission and receipt of bids, similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the Presidential Communications Operations Office Bids and Awards Committee (PCOO-BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours, from 8:00 A.M. to 4:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested parties on November 24, 2017 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **TEN THOUSAND PESOS (PHP10, 000.00)**.

The same may also be downloaded free of charge from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and of the Procuring Entity, respectively, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PCOO-BAC will hold a Pre-Bid Conference on **December 01, 2017 at 10:00 A.M.** at the **Conference Room, 4th Floor, New Executive Building, Malacañang Complex, Manila**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **December 13, 2017 at 10:00 A.M.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **December 13, 2017 at 10:01 A.M.** at the **Conference Room, 4th Floor, New Executive Building, Malacañang Complex, Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

8. Bidders shall organize and submit their bids as follows:
  - a) *The "legal & technical" documents and "financial" documents shall be placed in ring binders, with all sections therein separated by dividers with properly labeled tabs;*
  - b) *The "legal & technical" documents binder, shall be placed in the first (1<sup>st</sup>) envelope, while the "financial" documents binder, shall be placed in the second (2<sup>nd</sup>) envelope;*
  - c) *In view of the requirement to submit one [1] original set, and three [3] sets of copies – each bidder will be submitting a total of eight [8] sealed envelopes which should be sealed in a properly labeled box.*

9. The PCOO-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA No.9184 and its RIRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**MS. MELBA V. MANAOG**

The Bids and Awards Committee Secretariat  
Presidential Communications Operations Office  
3rd Floor Annex, New Executive Building,  
Malacañang Complex, Manila  
Telefax No: (+632) 735-6170  
Email: pcoo.bac@gmail.com

**(ORIGINAL SIGNED)**  
**Dir. Omar V. Romero**  
Vice-Chairperson  
Bids and Awards Committee