



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Malacañang, Manila

ANNEX "A"

INVITATION TO BID FOR
Project: Procurement of Goods of IT Equipment
for CY 2017

1. The Presidential Communications Operations Office (PCOO) through its 2017 General Appropriations Act intends to apply the sum of **FIVE MILLION NINE HUNDRED NINETY-SEVEN THOUSAND ONE HUNDRED FIFTY-SIX PESOS ONLY (PHP 5,997,156.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for procurement of IT Equipment. **Bids received in excess of the ABC shall be automatically rejected at bid opening.**
2. The PCOO now invites registered PhilGEPS IT suppliers to bid for the procurement of IT equipment for CY 2017. Delivery of the Goods is required from the time the winning bidder receives the notice to proceed and within the duration of the Project as reflected in the contract of sale. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from PCOO and inspect the Bidding Documents at the address given below from Monday to Friday, during office hours, (between 8:00 a.m. to 5:00 p.m.), excluding holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 1, 2017** from the address below and upon payment of an applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **TEN THOUSAND PESOS ONLY (PHP 10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PCOO will hold a Pre-Bid Conference on **June 9, 2017 at 10:00 A.M.** at the Conference Room, 4th Floor, New Executive Building, Malacañang Complex, Manila, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **June 21, 2017 at 10:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause ___**.

Bid opening shall be on **June 21, 2017 at 10:01 A.M.** at the Conference Room, 4th Floor, New Executive Building, Malacañang Complex, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

Bidders are requested to organize and submit their bids as follows:

- (a) The "legal & technical" documents and "financial" documents shall be placed in 3-ring binders, with all sections therein separated by dividers with properly labeled tabs;
 - (b) The "legal & technical" documents shall be placed in the first (1st) envelope, while the "financial" documents shall be placed in the second (2nd) envelope;
 - (c) In view of the requirement to submit one [1] original set, and three [3] sets of copies – each bidder will be submitting a total of eight [8] sealed envelopes which should be sealed in a properly labeled box.
8. The PCOO, through the Head of the Procuring Entity (HoPE) and/or the Bids and Awards Committee (BAC) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA No. 9184 and its RIRR, without the PCOO, HoPE and BAC incurring any liability to the affected bidder or bidders.
 9. For further information, please refer to:

MS. MELBA V. MANAOG

The Bids and Awards Committee Secretariat
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(Original Signed)

ATTY. NOEL GEORGE P. PUYAT
Chairperson, Bids and Awards Committee