

FY 2014 PHYSICAL PLAN

*Enid*  
3/12  
BED No. 2

Department : PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE (PCOO)  
 Agency : Presidential Communications Operations Officer - Proper  
 Operating Units  
 Organization Code (UACS)

Particulars	UACS CODE	Current Year's Accomplishments			Physical Targets (Budget Year)						Remarks
		Actual Jan. 1- Sept. 30	Estimate Oct. 1 - Dec. 31	TOTAL	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Variance	
1	2	3	4	5=3+4	6=7+8+9+10	7	8	9	10	11=6-5	12
<b>A. MFO 1 Media Operations Services</b>											
<b>P1 Set 1</b>											
Quantity - Percentage of coverage arrangements conducted for presidential visits						90%	90%	90%	90%		
Quality - Coverage arrangements for presidential events rated good or better						90%	90%	90%	90%		
Timeliness - Percentage of coverage arrangements completed one day before the event/visit						90%	90%	90%	90%		
<b>P1 Set 2</b>											
Quantity - Percentage of news and photo releases disseminated						90%	90%	90%	90%		
Quality - Percentage of disseminated news and photo releases adopted/utilized						80%	80%	80%	80%		
Timeliness - Percentage of news and photo releases disseminated within one hour after the event						90%	90%	90%	90%		

Particulars	UACS CODE	Current Year's Accomplishments			Physical Targets (Budget Year)						Remarks
		Actual Jan. 1- Sept. 30	Estimate Oct. 1 - Dec. 31	TOTAL	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Variance	
1	2	3	4	5=3+4	6=7+8+9+10	7	8	9	10	11=6-5	12
<b>B. Support to Operations (STO)</b> <b>Office of the Undersecretary for Legislative Liaison and Policy and Planning</b>  Indicator: 1. %age of recommended actions adopted by the Secretary and other clients 2. %age of legal legislative/planning opinions and outputs released within the prescribed period  <b>EDP Division &amp; New Media Services</b>  Indicator: 1. %age of posts that have likes and shares/visitors 2. %age of breaking news/updates posted within an hour of the event/incident						90%	90%	90%	90%		
						90%	90%	90%	90%		
						80%	80%	80%	80%		
						90%	90%	90%	90%		
<b>C. General Administration and Support Services (GASS)</b> <b>Office of the Secretary, Undersecretaries for Operations, Special Concerns and Administration and Finance</b>  Indicator: 1. %age of actual external/internal stakeholder's concerns approximately responded to 2. %age of actual external/internal stakeholder's concerns approximately responded to within 5 working days upon receipt or within the prescribed deadline						90%	90%	90%	90%		
						90%	90%	90%	90%		

Particulars	UACS CODE	Current Year's Accomplishments				Physical Targets (Budget Year)					Remarks
		Actual Jan. 1- Sept. 30	Estimate Oct. 1 - Dec. 31	TOTAL	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Variance	
		3	4	5=3+4	6=7+8+9+10	7	8	9	10	11=6-5	
<b>Administrative Service</b>											
Indicator:						90%	90%	90%	90%		
1. Satisfaction rate by PCOO Proper operating units of the administrative and logistic services provided						90%	90%	90%	90%		
2. On time delivery of administrative and logistic services provided											
<b>Finance and Management Service</b>											
Indicator:						90%	90%	90%	90%		
1. %age of accuracy of processed claims for obligation and payment of expenditures						90%	90%	90%	90%		
2. Processing of all claims received within the day (cut-off time is 3:00 pm), for obligation and payment A26 of expenditures within 3 working days upon receipt of claims with complete and accurate documents											

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