



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Malacañang, Manila

Request for Quotation (RFQ)

1. The Presidential Communications Operations Office invites PhilGEPS registered suppliers to apply for eligibility and to quote the lowest price for the supply and delivery of 356 APEC Uniforms (as described in the Technical Specifications [Annex "A"]) with an approved budget for the contract (ABC) of FOUR HUNDRED NINETY-SEVEN THOUSAND PESOS (Php 497,000.00). Price validity shall be for a period not less than forty-five (45) days from quotation.
2. The summary of bidding activities is as follows:

Advertisement/Posting of Invitation to Submit Quotation: **24 October 2015**
Deadline for Submission and Opening of Bids: **02 November 2015; 10:00AM**
3. Bidding will be conducted through Negotiated Procurement – Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act."
4. Proponent must submit at the address given below, together with its Price Quotation (format hereto attached as Annex "B"), the following documents placed in a sealed envelope duly signed by its/his authorized representative:
 - a. Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;
 - b. 2015 Mayor's Permit;
 - c. Philgeps Registration;
 - d. Income Tax Returns for fiscal/calendar year 2014; and
 - e. Duly accomplished Omnibus Sworn Statement (format hereto attached as Annex "C").
5. The PCOO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
6. For further information, please refer to:

Ms. Melba V. Manaog

BAC Secretariat

Basement, New Executive Building, J.P. Laurel St.,
Malacañang, San Miguel, Manila

Tel. no. 733-3640

Telefax no. 734-5884

melbamanaog@yahoo.com.ph

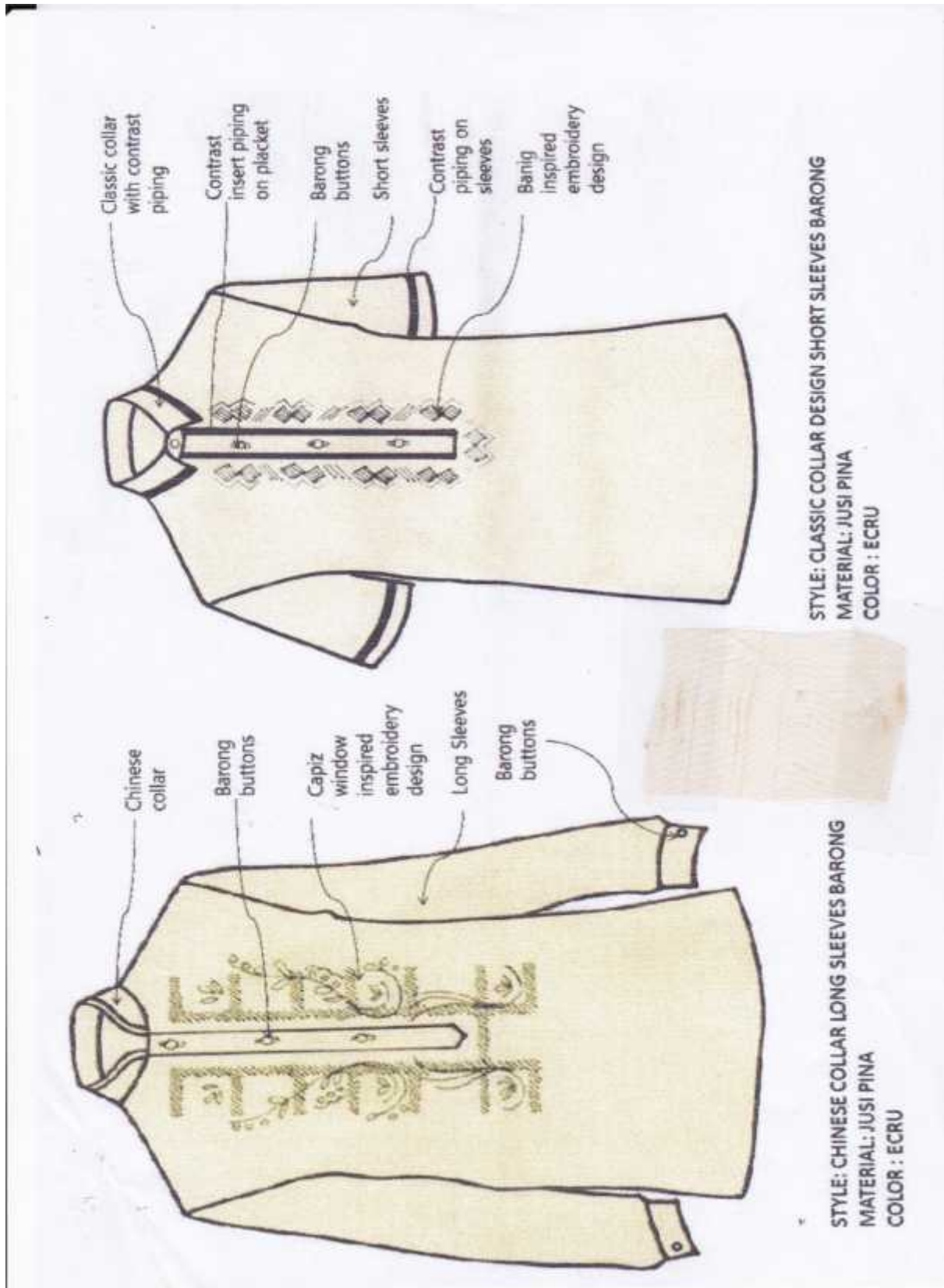
<http://www.pcoo.gov.ph>

(sgd.)

ATTY. JESS ANTHONY Q. YU

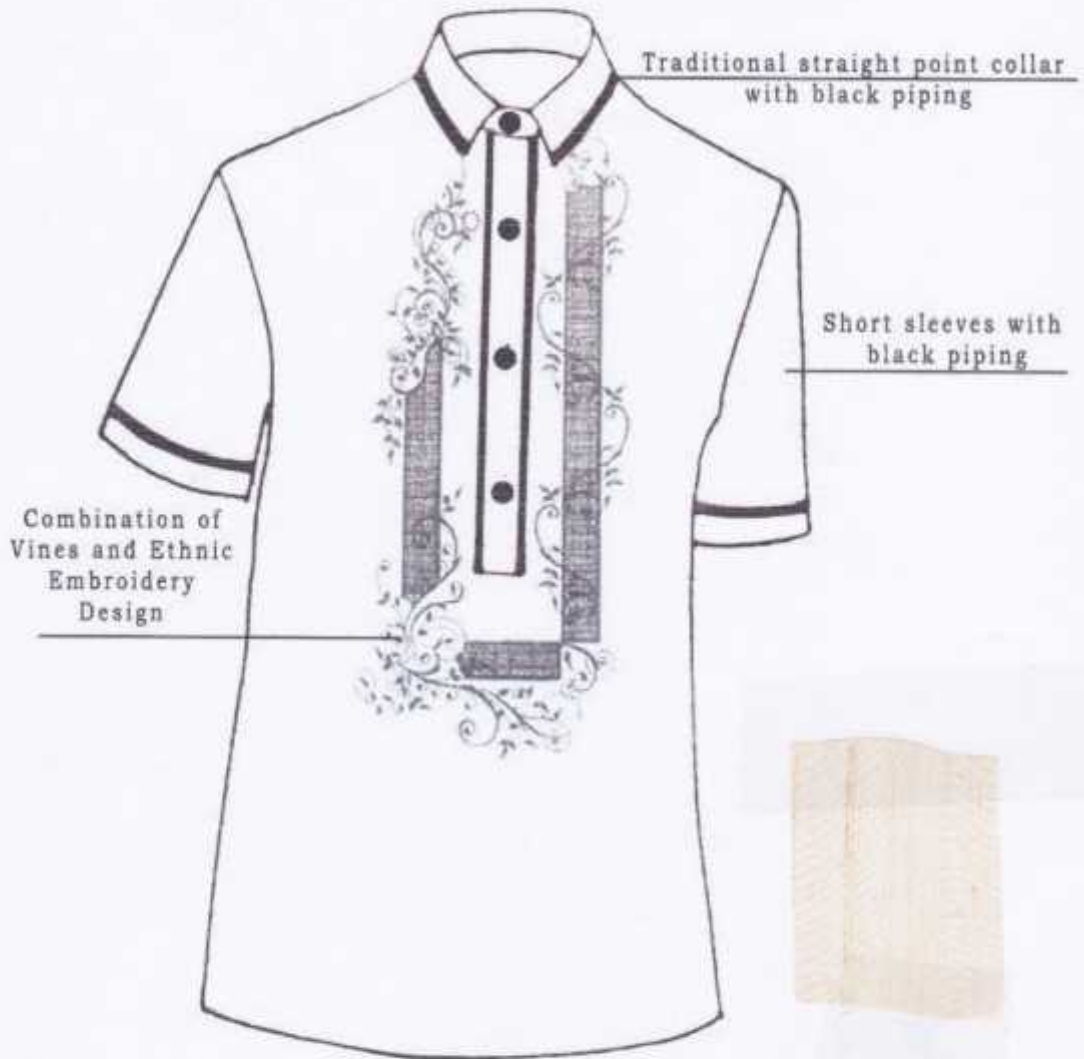
*Undersecretary and
PCOO BAC Chairman*

TECHNICAL SPECIFICATIONS



DESCRIPTION:

Pina resemblance in high-quality 100% Jusi Fabric
Shorts Sleeves
Traditional Straight Point Collar
Traditional half-open button front
Color: Beige/Ecru

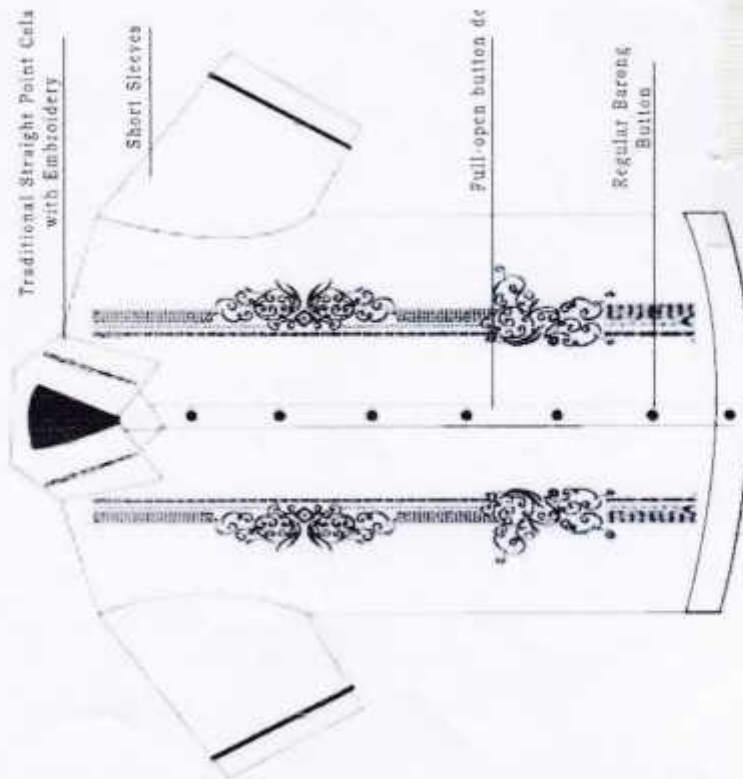


DESCRIPTION

Polo Jacket or Shirt Jacks

Fabric: Miyaki Cotton

Color: (Choice of the client based on the swatches given)
Embroidered front and collar

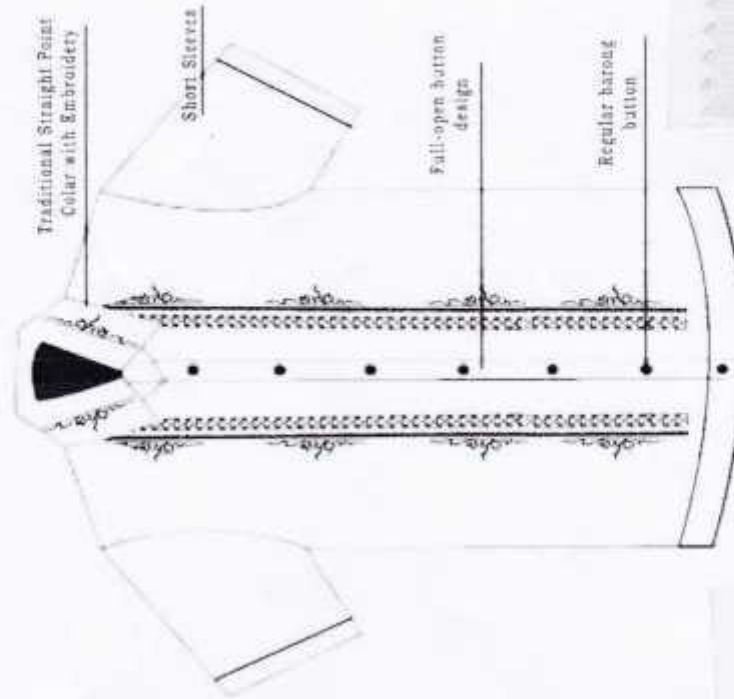


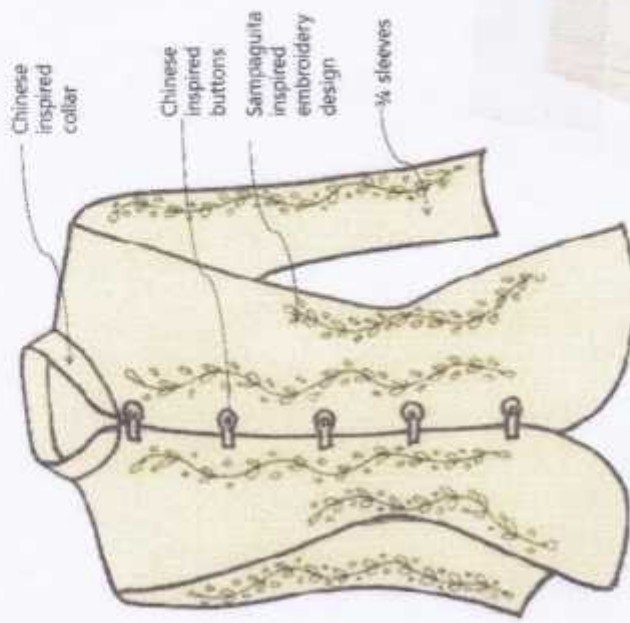
DESCRIPTION

Polo Jacket or Shirt Jacks

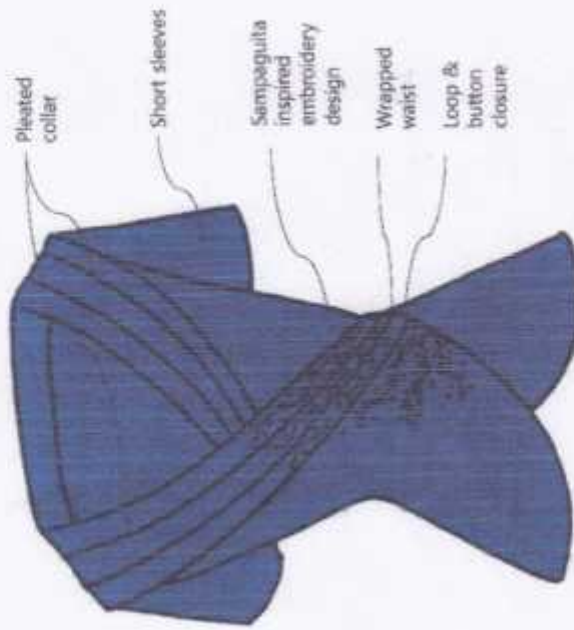
Fabric: Miyaki Cotton

Color: (Choice of the client based on the swatches given)
Embroidered front and collar





STYLE: CHINESE COLLAR 3/4 SLEEVES TOP
 MATERIAL: JUSI PINA
 COLOR : ECRU



STYLE: PLEATED COLLAR WRAP WAIST SHORT SLEEVES
 MATERIAL: SHANTUNG
 COLOR : COBALT BLUE

SUPPLY AND DELIVERY OF APEC UNIFORMS

		STATEMENT OF COMPLIANCE
QUANTITY:	356	
TOTAL APPROVED BUDGET FOR THE CONTRACT	FOUR HUNDRED NINETY-SEVEN THOUSAND PESOS (Php 497,000.00)	
SIZES:	To be measured by the Winning Bidder immediately after receipt of Notice of Award	
APPROVED BUDGET PER UNIFORM		
<u>SET 1: for men</u>		
Barong Short Sleeves ➤ <i>style: Classic collar design with contrast piping</i> ➤ <i>fabric material: Jusi Piña</i> ➤ <i>color: Ecrú</i> ➤ <i>no. of pieces: 99</i>	P 1,500.00	
Barong Short Sleeves ➤ <i>style: Traditional Straight Point Collar with black piping; Traditional Half -Open Button Front</i> ➤ <i>fabric material: Piña Resemblance in High-Quality Jusi fabric</i> ➤ <i>color: Beige/Ecrú</i> ➤ <i>no. of pieces: 54</i>	P 1,500.00	
Barong Long Sleeves ➤ <i>style: Chinese Collar</i> ➤ <i>fabric material: Jusi Piña</i> ➤ <i>color: Ecrú</i> ➤ <i>no. of pieces: 47</i>	P 1,700.00	
Barong Short Sleeves ➤ <i>style: Polo Jacket or Shirt Jacks</i> ➤ <i>fabric material: Miyaki Cotton</i> ➤ <i>color: Off-White</i> ➤ <i>no. of pieces: 28</i>	P 850.00	
Barong Short Sleeves ➤ <i>style: Polo Jacket or Shirt Jacks</i> ➤ <i>fabric material: Miyaki Cotton</i> ➤ <i>color: White</i> ➤ <i>no. of pieces: 28</i>	P 850.00	
<u>SET 2: for women</u>		
Blouse Short Sleeves ➤ <i>style: Pleated Collar Wrapped Waist Top</i> ➤ <i>fabric material: Shantung</i>	P 1,200.00	

<ul style="list-style-type: none"> ➤ <i>color: Cobalt Blue</i> ➤ <i>no. of pieces: 50</i> <p>Blouse 3/4 Sleeves</p> <ul style="list-style-type: none"> ➤ <i>style: Chinese Collared Top</i> ➤ <i>fabric material: Jusi Piña</i> ➤ <i>color: Ecrú</i> ➤ <i>no. of pieces: 50</i> 	P 1,600.00	
<ol style="list-style-type: none"> 1. The embroidery design of each barong/blouse shall be similar to or in keeping with the design inspiration indicated in the sketches. 2. The winning bidder shall provide samples for each item of barong for approval of the Procuring Entity upon receipt of Notice of Award and prior to mass production. 3. Supplier must be ready to replace damaged goods that were delivered. 		

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
of Authorized Representative

Date

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
1	Short Sleeves Barong in classic collar design with contrast piping; color ecru; jusi piña fabric	99		
2	Short Sleeves Barong with black piping; color beige/ecru; piña resemblance in high-quality jusi fabric	54		
3	Long Sleeves Barong in Chinese collar design; color ecru; jusi piña fabric	47		
4	Short Sleeves Barong in polo jacket or shirt jacks style; off-white color; miyaki cotton	28		
5	Short Sleeves Barong in polo jacket or shirt jacks style; white color; miyaki cotton	28		
6	Short Sleeves Blouse with pleated collar and in wrapped waist style; cobalt blue color; shantung fabric	50		
7	3/4 Sleeves Blouse in Chinese-collared style	50		
	GRAND TOTAL	356		

DELIVERY PERIOD : **on or before 10 November 2015**

PRICE VALIDITY : not less than forty-five (45) days from quotation

After having carefully read, understood and accepted the conditions specified in the Request for Quotation and the Technical Specifications, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No and e-mail address

Date

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC

Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 2015 at _____, Philippines.

Bidder's
Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this __ day of _____ 2015 at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of _____ 2015.

NAME OF NOTARY PUBLIC