

QUARTERLY PHYSICAL REPORT OF OPERATION

As of December 31, 2015

Department : Presidential Communications Operations Office (PCOO)
 Agency : PCOO - Proper
 Operating Unit : _____
 Organizational Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of Dec. 31, 2015	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total*	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total*		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
A. MFO 1 Media Operations Services													
P1 Set 1													
Quantity - Percentage of coverage arrangements conducted for presidential visits		90%	90%	90%	90%	90%	100%	100%	100%	100%	100%	10%	
Quality - Coverage arrangements for presidential events rated good or better		90%	90%	90%	90%	90%	100%	100%	100%	100%	100%	10%	
Timeliness - Percentage of coverage arrangements completed one day before the event/visit		90%	90%	90%	90%	90%	100%	100%	100%	100%	100%	10%	

*Average

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of Dec. 31, 2015	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total*	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total*		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
P1 Set 2													
Quantity - Percentage of news and photo releases disseminated		95%	95%	95%	95%	95%	99%	99%	99%	99%	99%	4%	
Quality - Percentage of disseminated news and photo releases adopted/utilized		85%	85%	85%	85%	85%	99%	99%	99%	99%	99%	14%	
Timeliness - Percentage of news and photo releases disseminated within one hour after the event		95%	95%	95%	95%	95%	99%	99%	99%	99%	99%	4%	
B. Support to Operations (STO) Office of the Undersecretary for Legislative Liaison and Policy and Planning													
Indicator:													
1. %age of recommended actions adopted by the Secretary and other clients		99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	0	
2. %age of legal legislative/planning opinions and outputs released within the prescribed period		99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	0	

*Average

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
EDP Division & New Media Services													
Indicator:													
1. %age of posts that have likes and shares/visitors		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0	
2. %age of presidential news releases posted within an hour after the event		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0	
C. General Administration and Support Services (GASS)													
Office of the Secretary, Undersecretaries for Operations, Special Concerns and Administration and Finance													
Indicator:													
1. %age of actual external/internal stakeholder's concerns approximately responded to		95%	95%	95%	95%	95%	100%	100%	100%	100%	100%	5%	
2. %age of actual external/internal stakeholder's concerns approximately responded to within 5 working days upon receipt or within the prescribed deadline		95%	95%	95%	95%	95%	95%	95%	95%	95%	95%	0	

*Average

Particulars	UACS CODE	Physical Targets					Physical Accomplishments					Variance as of Dec. 31, 2015	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Administrative Service													
Indicator:													
1. Satisfaction rate by PCOO Proper operating units of the administrative and logistic services provided		95%	95%	95%	95%	95%	90%	90%	90%	90%	90%	(5%)	
2. On time delivery of administrative and logistic services provided		93%	93%	93%	93%	93%	95%	95%	95%	95%	95%	2%	
Finance and Management Service													
PI 1: Budget utilization rate													
a) Obligations BUR		95%	95%	95%	95%	95%	21.96%	51.70%	73.71%	99.98%	99.98%	4.98%	
b) Disbursements BUR		90%	90%	90%	90%	90%	21.92%	51.48%	72.94%	99.98%	99.98%	9.98%	
PI 2: Compliance to COA Reporting Requirements within the mandated time													
a) Financial Statements		95%	95%	95%	95%	95%	95%	95%	95%	95%	95%	0	
b) Report on Ageing of Cash Advances		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0	

*Average

Prepared by:

In coordination with:

Approved by:


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 OIC, Budget Division


SONNY B. COLOMA
 Secretary