



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Malacañang, Manila

NOTICE TO PROCEED

25 November 2013

MS. GINA O. RAMOS

President and General Manager

EXCELLENT GENERAL SERVICES, INC.

28 Evangeline Reyes Street, BF Resort Village,
Talon II, Las Piñas City 1747

Dear **Ms. Ramos**:

The attached Contract Agreement having been approved, notice is hereby given to **EXCELLENT GENERAL SERVICES, INC.** that work may commence on the Janitorial Services requirement of the PCOO, effective on 1 December 2013.

Thus, you shall be responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the PCOO.

Sincerely,



EDUARDO C. VISPERAS

*Undersecretary for Administration and
Finance and BAC Chairman*

Conforme:

MS. GINA O. RAMOS

__ November 2013